

<b>COMMITTEE:</b> PLANNING	<b>DATE:</b> November 27, 2019	<b>LOCATION:</b> 10 N. San Pedro Rd., Suite 1025
<b>PRESENT:</b> Girija Brilliant, Teri Dowling, Jasmina Etemovic, Jody Timms		
<b>ABSENT:</b> Sybil Boutilier, Jean Gunn		
<b>RECORDER:</b> Amy Dietz		
<b>NEXT MEETING:</b> December 18 from 11 a.m. – 12:30 p.m. at 10 N San Pedro, Rm 1025		

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><b>Call to Order:</b> Chair Brilliant called the meeting to order at 10:34 a.m.</p> <p><b>Agenda Approval:</b> The agenda was approved as written.</p> <p><b>Meeting Minutes Approval:</b> The minutes were approved as written.</p> <p><b>Open Time for Public Expression:</b></p> <ul style="list-style-type: none"> <li>•Commissioner Timms aksed if any members of the committee were aware of demetia-friendly initiatives.</li> <li>•The committee discussed the order of the program to take place at the December 5<sup>th</sup> commission meeting; specifically, who was invited to the reception with H&amp;HS Director Benita McLarin. Commissioner Dowling recommended that an email be sent out by staff member Lara to the commission with specifics.</li> </ul> <p><b>Chair's Report:</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul>	

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p>Area Plan Needs Assessment Presentation:</p> <ul style="list-style-type: none"> <li>• Commissioner Jasmina Etemovic asked if it were possible to obtain an analysis specific to West Marin.</li> <li>• The committee recommended that the Q&amp;A portion be recorded.</li> <li>• The committee reviewed the slide presentation, executive summary, FAQs and demographic summary and made suggestions and edits.</li> </ul> <p><b>Next Meeting: December 18, 2019 from 11 a.m. – 12:30 p.m.</b></p>	