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| COMMITTEE: PLANNING | DATE: October 24, 2019 | LOCATION: 10 N. San Pedro Rd., Suite 1025 |
| PRESENT: Girija Brilliant, Teri Dowling, Jasmina Etemovic, Jean Gunn, Jody Timms | | |
| ABSENT: Sybil Boutilier | | |
| RECORDER: Amy Dietz | | |
| NEXT MEETING: November 27 from 11a.m. – 12:30 p.m. at 10 N San Pedro, Rm 1025 | | |

| MINUTE SUMMARY | ACTION TAKEN/RESPONSIBLE PARTY |
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| <p>Call to Order: Chair Brilliant called the meeting to order at 10:34 a.m.</p> <p>Agenda Approval: The agenda was approved as written.</p> <p>Meeting Minutes Approval: The minutes were approved as written.</p> <p>Open Time for Public Expression:</p> <ul style="list-style-type: none"> • N/A <p>Chair's Report:</p> <ul style="list-style-type: none"> • N/A <p>Area Plan Needs Assessment</p> <ul style="list-style-type: none"> • Staff member Dietz presented summary data from the randomized telephone survey. • Committee members made suggestions as to what data to highlight. • The committee suggested that staff member Dietz make two presentations to the public; 1 | |

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| <p>hr. total with 30 minute Q and A period.</p> <ul style="list-style-type: none"> • An Executive Summary, FAQs and Marin demographics will be available to attendees. Committee will meet to review in November. • The committee suggested that the first presentation occur after the December 5 MCCOA meeting. Chair Brilliant will make this suggestion at the general meeting. <p>Next Meeting: TBD</p> | |