

COMMITTEE: EXECUTIVE	NOVEMBER 25, 2019	LOCATION: 10 NORTH SAN PEDRO ROAD, RM 1018
PRESENT MEMBERS: Ralph Marchese, Salamah Locks, Girija Brilliant, Chris Asimos, Diana López, Teri Dowling, Sue Kwentus PUBLIC: Woody Weingarten STAFF: Gary Lara, Lee Pullen		
EXCUSED: Sybil Boutilier, Ellie Bloch ABSENT:		
RECORDER: Gary Lara		
Next Meeting: 10 N. San Pedro Rd., Conference Room 1018 - Monday, January 27, 2020		

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><u>Call to Order</u></p> <p>The meeting was delayed due to the county's Building Emergency Response Team drill at 10:30a.m. Chair Marchese called the meeting to order at 10:42a.m.</p> <p><u>Agenda</u></p> <p>Commissioner López made a request to add an agenda item to discuss the commission luncheon prior to the needs assessment presentation. The November 25, 2019 agenda was approved as amended.</p> <p><u>Minutes</u></p> <p>The November 4, 2019 minutes were approved as written.</p>	

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PARTY**

Public Comment:

Chair Marchese requested that an AAI report and Age-Friendly Update become part of the monthly report outs at the executive meeting.

Reporting as a member of the public, Teri Dowling noted the advocacy alliance will meet on December 4th to meet with the new H&HS director.

The next steering committee meeting is on December 11th. Two commissioners have seats on the AAI, Dowling and former commissioner Jim Monson. Jim will leave in December. Chair Marchese has been asked to assign a second commissioner to the AAI steering committee by co-chair Teri Dowling. Commissioner Brilliant expressed interest during the public comment period.

Chair's Report:

Chair Marchese noted that a report will be forthcoming in December which will provide highlights from the September retreat and its follow-up. This report will also include planning priorities for the Commission and the announcement of committee chairs. Commissioner López commented that the post retreat meeting was good as it allowed people to have time to talk to each other.

Chair Marchese reported that Commissioner Allan Bortel is the acting chair for Housing and Transportation.

Director's Report:

Director Pullen reported on the following.

Pullen inquired as to whether a planning committee had been formed and noted that the last forum

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went over budget and attendance was very underwhelming dropping from 170 the previous year to just over 80 persons. Pullen was informed that planning had started and Pullen asked that he or staff be included in the next meeting to review budget and other parameters.

Agency staff attended the annual California Association of Area Agencies on Aging (C4A) conference in Southern California. Topics included guidance on the four-year area plan process, best practices and innovations among area agencies and a listening session on the Master Plan for Aging with Assembly member Nazarian and California Department of Aging director Kim McCoy-Wade.

Pullen provided an Age-Friendly County of Marin update. A conversation around the draft plan for the initiative is expected to take place next week with County Administrator Matthew Hymel. HHS Director Benita McLarin and Assistant Director Kari Beuerman will join the meeting. Once this is completed, a second draft version will be completed and ready for the age-friendly network.

Pullen solicited input from the executives on what oversight should be setup for the county's age-friendly plan now that the advisory council has disbanded. Commissioner Dowling felt this would be a committee that the Board oversees as had been recommended by the age-friendly council. Other executive committee commissioners did not give alternate specific models but thought it was necessary to have high-level County oversight in order to have effective outcomes.

Discussion Items:

General Meeting Logistics:

Marchese invited Commissioner Woody Weingarten to this meeting to discuss his work on a draft template for the commission chairs to utilize in order to report activities of their committees. The goal is for chairs to disseminate this report on a monthly basis to the full commission. Commissioner López will conduct a training session with the chairs of the committees on the utilization of this document.

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Commissioner López inquired how to make the General Commission meetings more accessible. The following ideas were expressed.

Marchese made an observation about having a commission that is not overly committed to multiple responsibilities such as the AAI.

Brilliant noted that age-friendly involved a lot of time and energy from commission members.

Weingarten suggested having more people under 60 participate on the commission.

Dowling suggested a stable, on-going location to host meetings.

Commissioner Asimos would like to go on record in order to caution the executives against promoting ageism. It is important to note that just because an older person is aging in place does not imply they are slowing down.

Pullen commended the executives for having high standards and noted they should not be so hard on themselves.

López indicated this conversation will be continued at another time.

Ad-Hoc Committee Formation:

Marchese has been in conversation about raising identity of the commission and would like to develop a new task force entitled Community Development and Advocacy. Commissioners Timms and Silverman will co-lead this effort.

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Commission Luncheon:

Marchese inquired about the commissioner luncheon following the December 5th commission meeting.

Commissioner López plans to bring Chinese Chicken Salad from Comfort’s Café for the lunch following the business meeting. A vegetarian option will also be available. A donation of \$15 per person will be requested. Commissioner Brilliant will provide beverages. López will also bring fruit. Dowling will provide cookies. Kwentus will provide plates, napkins and forks.

A clarification was made to the start time of the needs assessment review being presented by Amy Dietz. It was confirmed the flyer stated the meeting time is from 1:30 to 2:30p.m. The executives agreed the meeting should be changed to 1-2p.m.

Committee Reports:

Legislative: Bloch and Boutilier were excused. López noted they have not met recently and will reconvene soon to plan for next year. Their next meeting is December 13th.

Health and Nutrition: Commissioner Asimos noted the committee will meet later this afternoon to discuss fall prevention. Asimos would also like to expand ideas and actions into some nutrition programs such as food safety and preparation.

Housing and Transportation: Commissioner Marchese noted that no chair has been identified yet for the committee. Marchese plans to discuss this with Director Pullen.

Planning: Commissioner Brilliant noted the needs assessment presentation scheduled for December 5th was discussed at their last meeting. It is well thought out and contains pertinent data.

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New Business/Other:

Brilliant inquired if there was meeting space at the office of Aging and Adult Services to host a VOAD meeting. Since there was none Locks suggested Brilliant check with her local community center.

Kwentus noted the Trader Joe's gift card awarded to the commission at the Senior Fair will be utilized for food at the December 5th commission meeting reception.

Marchese noted the commissioners have asked for bylaws education. Pullen will confer with County Council as to when they could be available for this discussion.

Locks would like to go on record stating a correction was needed for the minutes of November 4th. Each month an item related to disaster preparedness will be raffled, not an entire disaster kit.

Adjourn

The meeting adjourned at 12:08 p.m. The next meeting is Monday, January 27, 2020 from 10:30 a.m. - noon.