

COMMITTEE: EXECUTIVE	MARCH 23, 2020	LOCATION: TELECONFERENCE ONLY (415) 473-7713; PASSCODE: 432584
<b>MEMBERS:</b> Ralph Marchese, Salamah Locks, Diana López, Allan Bortel, Sybil Boutilier, Girija Brilliant, Chris Asimos		
<b>PUBLIC / OTHER:</b> Linda Jackson		
<b>STAFF:</b> Gary Lara, Lee Pullen		
<b>EXCUSED:</b> Sue Kwentus		
<b>ABSENT:</b>		
<b>RECORDER:</b> Gary Lara		
Next Meeting: 10 N. San Pedro Rd., Conference Room 1018 - Monday, April 27, 2020		

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><b><u>Overview of Brown Act and Teleconference</u></b></p> <p>Director Pullen made reference to Governor Newsom’s State of California Executive Order N-29-20 which allows for certain waivers of the Brown Act. Please refer to page 2, Paragraph 3 of the following url: <a href="https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf">https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf</a>.</p> <p><b><u>Call to Order</u></b></p> <p>Chair Marchese called the meeting to order at 10:37 a.m.</p> <p><b><u>Agenda</u></b></p> <p>The March 23, 2020 agenda was approved after Commissioner Locks inquired as to whether the topic of the CA Master Plan on Aging tabled from the previous meeting would be added to this agenda.</p>	

**MINUTES SUMMARY**

**ACTION  
TAKEN/RESPONSIBLE  
PARTY**

Marchese noted it will be addressed during the New Business discussion; section 10 of the agenda.

**Minutes**

The February 24, 2020 minutes were approved.

**Director's Report**

**COVID-19 Operations:**

Pullen expressed appreciation for the leadership in Health and Human Services in its response to the COVID-19 pandemic. Disaster Service Workers will be available for essential services. All Aging and Adult Service's Programs; Adult Protective Services, In-Home Supportive Services (IHSS), Home-Delivered Meals, I&A and Ombudsman are essential services. Social Workers are working remotely and can deploy services to clients as needed. IHSS assessments have been suspended for 90 days. Our worksite is currently closed to the public until further notice.

Jenay Cottrell is working on expanding grocery delivery for older adults as this will be needed in the weeks ahead. Currently, all congregate meal sites are closed.

The Area Agency on Aging is currently waiting to hear from the California Department of Aging for direction on the due date of the Area Plan and whether the current date of May 1<sup>st</sup> will be suspended. Additionally, the Commission on Aging needs to determine whether or not to conduct its business meeting by teleconference and to suspend its presentation schedule until the shelter in place order is lifted.

Locks asked for clarification on the home delivered meal delivery. Pullen's response was that clients receive one meal per day and that clients continue to receive the same meals they were receiving before.

**MINUTES SUMMARY**

**ACTION  
TAKEN/RESPONSIBLE  
PARTY**

Boutilier noted that the City of Sausalito is assisting 20 individuals by furnishing meals to them through local restaurants. There is a brief assessment.

**Public Comment:**

None

**Chair's Report:**

Marchese provided the following updates.

- 1) Marchese is trying to determine the highest and best use of commissioners during this time.
- 2) The meeting with Health and Human Services Director Benita McLarin is in the process of being rescheduled.
- 3) Noted each commissioner should identify questions they have for Information and Assistance and ask for guidance on how to best disseminate the information.
- 4) Marchese would like to speak to the "Villages" to determine areas for collaboration.

Commissioner López noted that HICAP is still running. The number to call is (707) 526-4108.

Pullen noted <https://www.marinhhs.org/> contains essential numbers to call for information. He also noted that the Long-Term Care Ombudsman is staying out of the facilities due to the "social distancing" restrictions in place.

**MINUTES SUMMARY**

**ACTION  
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PARTY**

**Annual Health Forum:**

Commissioner López noted the commission’s annual health forum has been put on hold. The meeting venue as well as speaker Dr. Louise Aaronson have been advised. Locks will advise speaker Carroll Estes. Locks suggested having both speakers present at a program next year.

**Committee Reports:**

**Planning:**

Commissioner Brilliant noted the committee had a very short conference call to go over the Area Plan. Amy Dietz worked on the final version from home.

**Health and Nutrition:**

Commissioner Asimos noted the committee had planned to meet this afternoon. Asimos will confer with Amy Dietz about convening the committee via teleconference.

Commissioner Boutilier noted that she has a Zoom teleconferencing account and would be happy to assist anyone who has questions about the program.

Pullen noted that the Area Agency on Aging now has a Zoom account.

Asimos asked about communications sent through NextDoor.com and other best practices to disseminate information throughout the county. Pullen noted to please refer to the county web site at <https://coronavirus.marinhhs.org/> and please practice social distancing.

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**Housing and Transportation:** Bortel noted that last week’s meeting was canceled. Their next meeting will take place on May 20<sup>th</sup>.

Tonight on YouTube Live, the City of San Rafael will broadcast a town council meeting to discuss the Whistlestop senior housing center.

Selection of a developer for the 36 units in Point Reyes Station formerly owned by the Coast Guard has been postponed by the Board of Supervisors. There is some competition between Excellence to Affordable Housing (EAH) and the CLAM/Eden proposals.

Former Executive Director of Marin Villages Lisa Brinkmann has applied for the senior assembly seat vacancy with the CSL.

A brief discussion ensued around whether it is ethical for commissioners to sign Lisa Brinkmann’s application for CSL consideration. Commissioner Boutilier noted that since the commission is the electing body, it would not be ethical; however, no clear policy seems to be in place. Pullen will look into this matter and report back after consulting with John Pointer.

Pullen further noted the deadline for CSL applications may need to be extended since it hasn’t been determined if the commission will hold its meeting on April 2<sup>nd</sup>.

**Legislative:** Boutilier noted she has not had a chance to check the status of the Federal Stimulus bill being considered. Currently it is largely in favor of bailing out large corporations. Please reach out to your senators and mention this in your social media platforms.

The committee’s next meeting is Friday, March 27<sup>th</sup> via teleconference.

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**Ad Hoc:** Marchese and Commissioner López are working on making this task force a standing committee. The question now is how will this committee affect our advocacy efforts?

**New Business/Other:**

Commissioner Brilliant noted that Stephanie Moulton-Peters is looking for volunteers to supplement the Mill Valley Village and that residents of The Redwoods are currently on lockdown.

A brief discussion ensued about the whether or not to postpone the April 2<sup>nd</sup> commission meeting to the following week on April 9<sup>th</sup>. While there was not an official vote, the following commissioners were in favor of moving the April commission meeting from the first Thursday of the month to the second; Asimos, Locks, Bortel and Boutilier.

Commissioner Brilliant did not want to make any assumption.

Commissioner López would like to get more information about what the commission can do. Perhaps meeting twice in April?

Marchese asked Pullen to get back to him on the April commission meeting date after Pullen confers with CDA. As of now, the commission needs to hold everyting status quo until we get more information from CDA.

Pullen noted that activities around the California Master Plan on Aging are frozen and there is nothing new to report at this time.

Marchese noted that Triple A Council of California (TACC) activities are on hold as well as they wait for the “dust to settle.” The next scheduled meeting on May 11<sup>th</sup> and 12<sup>th</sup> has been canceled.

**MINUTES SUMMARY**

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TAKEN/RESPONSIBLE  
PARTY**

**Adjourn**

The meeting adjourned at 11:56 p.m. The next meeting is Monday, April 27, 2020 from 10:30 a.m. - noon.