

COMMITTEE: EXECUTIVE	JULY 27, 2020	LOCATION: ZOOM TELECONFERENCE
<b>MEMBERS:</b> Ralph Marchese, Salamah Locks, Diana López, Sybil Boutilier, Girija Brilliant, Chris Asimos, Jean Gunn, Teri Dowling <b>PUBLIC / OTHER:</b> Linda Jackson <b>STAFF:</b> Jenay Cottrell		
<b>EXCUSED:</b> <b>ABSENT:</b> Allan Bortel, Fred Silverman		
<b>RECORDER:</b> Jean Gunn		
Next Meeting: Zoom teleconference - Monday, September 28, 2020		

<b>MINUTES SUMMARY</b>	<b>ACTION TAKEN/RESPONSIBLE PARTY</b>
<p><b><u>Call to Order</u></b></p> <p>Chair Marchese called the meeting to order at 10:06 a.m.</p> <p><b><u>Agenda</u></b></p> <p>The July 27, 2020 agenda was approved.</p> <p><b><u>Minutes</u></b></p> <p>The June 22, 2020 minutes were approved.</p>	

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><b><u>Public Comment:</u></b></p> <p>None</p> <p><b><u>Director's Report</u></b></p> <p>Program Manager Jenay Cottrell reported on behalf of Director Pullen who is on vacation.</p> <p>1) Four RFP panels will convene this week:  *July 28, 2020 - Supportive Services and Health Promotion/Disease Prevention  *July 29, 2020 - Family Caregiver Services &amp; Nutrition/home-delivered meals  Jenay expressed appreciation to the commissioners who will be participating on the panels.</p> <p>2) In order to integrate the Help Line into the county system, the dial-in number will be changed from (415) 457-INFO to (415) 473-INFO. Changeover will occur July 29, 2020, and callers will be referred to the new number for one year (including email.) Materials have been updated and will be available next week.</p> <p>3) CARES Act funding check (amount unknown) is expected to arrive July 31, 2020.</p> <p><b><u>Chair's Report:</u></b></p> <p>Chair Marchese provided the following updates.</p> <p>Chairperson Appointees: In order to create bench strength for succession planning purposes, Chair Marchese is identifying Vice Chair candidates for each Committee.</p> <p>Roles of Committee Chairs and Vice Chairs: Descriptions outlining the responsibilities for these positions are being developed and will be distributed in August for feedback prior to being finalized.</p>	

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<p>By Laws: Chair Marchese is in conversation with Director Pullen re: By Laws-related issues.</p> <p>Chair is in contact with Calif COA. Concerns exist around how the current political situation will affect budget cuts to existing programs that impact older adults.</p> <p><b><u>Committee Reports:</u></b></p> <p><b><u>Planning:</u></b></p> <p>Commissioner Brilliant reported the committee did not meet this month. She agreed the group will take responsibility for planning the 2021 Annual Forum.</p> <p><b><u>Health and Nutrition:</u></b></p> <p>Commissioner Asimos reported the committee met last week. Members expressed concerns around isolation of nursing home residents during COVID (no visitors, often restricted to their rooms, etc.) and the lack of opportunity for proper exercise (leading cause of falls.)</p> <p><b><u>Housing and Transportation:</u></b></p> <p>No report.</p> <p><b><u>Legislative:</u></b></p> <p>Commissioner Boutilier reported that the Committee will meet on July 31, 2020, and provided updates re: CARES Act/Trust Act. A Legislative Committee member asked if a position should be taken on the</p>	

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<p>Golden Gate Village issue. It was decided this would be directed to Housing and Transportation Committee.</p> <p><b><u>Equity, Advocacy and Outreach:</u></b></p> <p>Commission López reported the Committee is developing a Position Paper addressing Equity.</p> <p><b><u>New Business/Other:</u></b></p> <p>Chair called for an additional Executive Committee Zoom teleconference meeting at 11 a.m. Friday, July 31, 2020 to finalize presentation for the September 3, 2020 COA meeting.</p> <p><b><u>Adjourn</u></b></p> <p>The meeting adjourned at 12:18 p.m. The next meeting is Monday, September 28, 2020 from 10:30 a.m. - noon.</p>	