

COMMITTEE: EXECUTIVE	JULY 26, 2021	LOCATION: ZOOM TELECONFERENCE
COMMITTEE MEMBERS: Diana López, Sylvia Barry, Girija Brilliant, Ralph Marchese, Allan Bortel COA APPOINTEES NOT ON THE EXECUTIVE COMMITTEE: Sybil Boutilier, Lauren Vreeland Long, Salamah Locks		
PUBLIC / OTHER: STAFF: Kari Bell, Lee Pullen		
EXCUSED: Fred Silverman, Chris Asimos		
ABSENT:		
RECORDER: Kari Bell		
Next Meeting: Zoom teleconference – September 27, 2021, 10:30a.m. to 12 p.m.		

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><u>Call to Order:</u></p> <ul style="list-style-type: none"> Chair López called the meeting to order at 10:33 a.m. <p><u>Agenda:</u></p> <ul style="list-style-type: none"> Commissioner Brilliant made a motion to approve the agenda. Commissioner Barry seconded. Motion carried 5-0. <p><u>Minutes:</u></p> <ul style="list-style-type: none"> Commissioner Barry made a motion to approve the June 28, 2021 minutes. Commissioner Brilliant seconded. 	

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<ul style="list-style-type: none"> • Motion carried 5-0. <p><u>Public Comment:</u> None</p> <p><u>Committee Reports:</u></p> <p><u>Planning: Girija Brilliant</u></p> <ul style="list-style-type: none"> • The next committee meeting will be on Wednesday at 3 p.m. • Still waiting for the October presentation confirmation. <p><u>Health and Nutrition: Lauren Vreeland Long</u></p> <ul style="list-style-type: none"> • An audiologist did a presentation at the last meeting. The subject was hearing loss in older adults. <p><u>Housing and Transportation: Allan Bortel / Sylvia Barry</u> There was a presentation at the meeting with Bob Pendoley.</p> <p><u>CSL: Allan Bortel</u></p> <ul style="list-style-type: none"> • There are 35 proposals that they are discussing • They will vote for the top 10 proposals. • CSL has funding to do a conference. <p><u>Legislative: Diana López</u></p> <ul style="list-style-type: none"> • Commissioner López noted the committee selected which legislature bills they would like to support. <ul style="list-style-type: none"> ○ They are writing letters in support of legislative bills. 	

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<ul style="list-style-type: none"> • John Pointer’s presentation on CSL was very informative and may ask him for a yearly presentation. • Thanked Director Pullen for his support. <p><u>Director’s Report:</u> Director Pullen reported the following:</p> <ul style="list-style-type: none"> • There will be 1,100 emergency meals kits, that the registered dietician will oversee. <ul style="list-style-type: none"> ○ Also 1,100 lanterns will be provided for emergencies. <p>There will be \$50,000 in Cares Act funding that may be used for the following:</p> <ul style="list-style-type: none"> ○ Caregiver registry. ○ Senior Services with produce. ○ AIM fresh produce boxes for 9-12 weeks. ○ Supporting West Marin. <ul style="list-style-type: none"> • C4A elected and hired an Executive Director, Michael Costa. • The national n4a recognized Chloe and her team for their work with nursing interns. • Commissioner Locks won an award for her work with the nursing intern program. <p><u>Chair's Report:</u></p> <ul style="list-style-type: none"> • The communication ad-hoc committee needs to have a purpose and what they want to achieve <p>Commissioner López reported:</p> <ul style="list-style-type: none"> • Attended the n4a conference. <ul style="list-style-type: none"> ○ Interesting topics which included, age friendly, housing, and dementia. ○ The digital marketing may be helpful for the communication committee. • Dr. Kanio is interested in working with the Health and Nutrition committee. • Called to find out the status of the District 2 appointment. • Thanked Commissioner Locks for her volunteer work and award. • Committee Chairs will take role and the beginning of the meetings. • Special meeting on August 30 on Robert’s Rules and the Brown Act. 	

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<ul style="list-style-type: none"> • Discussed the new google calendar and traditional calendar. <p>.Commissioner Barry Reported:</p> <ul style="list-style-type: none"> • Presented a new calendar document <ul style="list-style-type: none"> ○ Information will be collected in a centralized calendar and sent to commissioners. ○ The calendar will have scheduled presentations and meetings. <p><u>Action Item:</u></p> <ul style="list-style-type: none"> • <u>Voting for an ad-hoc communication committee</u> <ul style="list-style-type: none"> ○ Commissioner Brilliant made a motion ○ Commissioner Barry seconded ○ Motion carried 5-0. ○ Commissioner volunteered to join committee <p><u>Discussion Item:</u></p> <p>Future of the Great Age Newsletter Comments:</p> <p>Commissioner Brilliant:</p> <ul style="list-style-type: none"> • The newsletter was not widely read and not sure of the printing costs <ul style="list-style-type: none"> ○ Sometimes it was hard to find topics to publish in the newsletter ○ Suggested to have the commission vote <p>Commissioner Bortel:</p> <ul style="list-style-type: none"> • If Great Age goes only digital, my lose people that are not computer savvy. <ul style="list-style-type: none"> ○ Possible print it only twice a year. ○ Make the mailing list larger. <p>Commissioner Barry:</p> <ul style="list-style-type: none"> • Put printed copies of the newsletters at senior centers. 	

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<ul style="list-style-type: none"> ○ Create an electronic copy with a link on the Board of Supervisors web page to increase readership. <p>Director Pullen:</p> <ul style="list-style-type: none"> • Staff researching the readership and how effective the Great Age is for communication. • Staff also discussing the purpose, articles, and when and if it should be printed. <p>Commissioner Marchese:</p> <ul style="list-style-type: none"> • The mailing list is vital, but someone needs to oversee it. <p><u>Discussion Item:</u> <u>Format of meetings:</u></p> <p><u>Chair López reported:</u></p> <ul style="list-style-type: none"> • Still discussing a hybrid model for meetings. • Commissioners do not want a longer meeting. <ul style="list-style-type: none"> ○ 10 North San Pedro Road may be a location for Committee meetings. ○ Zoom meetings should continue through October. ○ Commission needs to be cautious of in person meetings, because of the Delta variant. ○ Commissioners would like to do committee meetings in the community. ○ In favor of doing meetings on Zoom and hybrid. <p>Director Pullen stated:</p> <ul style="list-style-type: none"> • There are three rooms with video capabilities <ul style="list-style-type: none"> ○ These rooms do not have space for the general meetings. ○ It may be better to find a consistent room. ○ Waiting until the mask mandate is clear, which will also give the commission more time to find a space. ○ On September 6 staff will be back in the office a few days a week. 	

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<p><u>Commissioner Boutilier commented:</u></p> <ul style="list-style-type: none"> • Concerned about encouraging people to join the meetings in person, especially seniors. • Dr. Willis is doing a presentation today at 1:00 p.m. <p><u>New Business/Updates:</u> None</p> <p><u>Announcements:</u> Commissioner Locks reported: She will receive the National Black nurses award for her work with Chloe’s interns and for her work in the pop-up vaccine clinic in Oakland.</p> <p><u>Adjourn:</u> The meeting adjourned at 11:49 p.m. The next meeting is on Monday, September 27, 2021 from 10:30a.m. to Noon.</p>	