**COMMITTEE MEMBERS:** Diana López, Sylvia Barry, Girija Brilliant, Ralph Marchese, Allan Bortel  
**COA APPOINTEES NOT ON THE EXECUTIVE COMMITTEE:** Sybil Boutilier, Lauren Vreeland Long, Salamah Locks

**PUBLIC / OTHER: STAFF:** Kari Bell, Lee Pullen  
**EXCUSED:** Fred Silverman, Chris Asimos  
**ABSENT:**  
**RECORER:** Kari Bell

Next Meeting: Zoom teleconference – September 27, 2021, 10:30a.m. to 12 p.m.

### MINUTES SUMMARY

<table>
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<tr>
<th>Call to Order:</th>
<th>ACTION TAKEN/RESPONSIBLE PARTY</th>
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<td>• Chair López called the meeting to order at 10:33 a.m.</td>
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**Agenda:**

- Commissioner Brilliant made a motion to approve the agenda.  
- Commissioner Barry seconded.  
- Motion carried 5-0.

**Minutes:**

- Commissioner Barry made a motion to approve the June 28, 2021 minutes.  
- Commissioner Brilliant seconded.
**MINUTES SUMMARY**

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<td>• Motion carried 5-0.</td>
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**Public Comment:**
None

**Committee Reports:**

**Planning: Girija Brilliant**
- The next committee meeting will be on Wednesday at 3 p.m.
- Still waiting for the October presentation confirmation.

**Health and Nutrition: Lauren Vreeland Long**
- An audiologist did a presentation at the last meeting. The subject was hearing loss in older adults.

**Housing and Transportation: Allan Bortel / Sylvia Barry**
There was a presentation at the meeting with Bob Pendoley.

**CSL: Allan Bortel**
- There are 35 proposals that they are discussing
- They will vote for the top 10 proposals.
- CSL has funding to do a conference.

**Legislative: Diana López**
- Commissioner López noted the committee selected which legislature bills they would like to support.
  - They are writing letters in support of legislative bills.
**MINUTES SUMMARY**

- John Pointer’s presentation on CSL was very informative and may ask him for a yearly presentation.
- Thanked Director Pullen for his support.

**Director’s Report:** Director Pullen reported the following:

- There will be 1,100 emergency meals kits, that the registered dietician will oversee.
  - Also 1,100 lanterns will be provided for emergencies.
- There will be $50,000 in Cares Act funding that may be used for the following:
  - Caregiver registry.
  - Senior Services with produce.
  - AIM fresh produce boxes for 9-12 weeks.
  - Supporting West Marin.
- C4A elected and hired an Executive Director, Michael Costa.
- The national n4a recognized Chloe and her team for their work with nursing interns.
- Commissioner Locks won an award for her work with the nursing intern program.

**Chair’s Report:**

- The communication ad-hoc committee needs to have a purpose and what they want to achieve

Commissioner López reported:

- Attended the n4a conference.
  - Interesting topics which included, age friendly, housing, and dementia.
  - The digital marketing may be helpful for the communication committee.
- Dr. Kanio is interested in working with the Health and Nutrition committee.
- Called to find out the status of the District 2 appointment.
- Thanked Commissioner Locks for her volunteer work and award.
- Committee Chairs will take role and the beginning of the meetings.
- Special meeting on August 30 on Robert’s Rules and the Brown Act.
### MINUTES SUMMARY

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<td>Discussed the new google calendar and traditional calendar.</td>
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**Commissioner Barry Reported:**
- Presented a new calendar document
  - Information will be collected in a centralized calendar and sent to commissioners.
  - The calendar will have scheduled presentations and meetings.

**Action Item:**
- **Voting for an ad-hoc communication committee**
  - Commissioner Brilliant made a motion
  - Commissioner Barry seconded
  - Motion carried 5-0.
  - Commissioner volunteered to join committee

**Discussion Item:**
**Future of the Great Age Newsletter Comments:**

**Commissioner Brilliant:**
- The newsletter was not widely read and not sure of the printing costs
  - Sometimes it was hard to find topics to publish in the newsletter
  - Suggested to have the commission vote

**Commissioner Bortel:**
- If Great Age goes only digital, may lose people that are not computer savvy.
  - Possible print it only twice a year.
  - Make the mailing list larger.

**Commissioner Barry:**
- Put printed copies of the newsletters at senior centers.
MINUTES SUMMARY

- Create an electronic copy with a link on the Board of Supervisors web page to increase readership.

**Director Pullen:**
- Staff researching the readership and how effective the Great Age is for communication.
- Staff also discussing the purpose, articles, and when and if it should be printed.

**Commissioner Marchese:**
- The mailing list is vital, but someone needs to oversee it.

**Discussion Item:**

**Format of meetings:**

**Chair López reported:**
- Still discussing a hybrid model for meetings.
- Commissioners do not want a longer meeting.
  - 10 North San Pedro Road may be a location for Committee meetings.
  - Zoom meetings should continue through October.
  - Commission needs to be cautious of in person meetings, because of the Delta variant.
  - Commissioners would like to do committee meetings in the community.
  - In favor of doing meetings on Zoom and hybrid.

**Director Pullen stated:**
- There are three rooms with video capabilities
  - These rooms do not have space for the general meetings.
  - It may be better to find a consistent room.
  - Waiting until the mask mandate is clear, which will also give the commission more time to find a space.
  - On September 6 staff will be back in the office a few days a week.
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**Commissioner Boutilier commented:**
- Concerned about encouraging people to join the meetings in person, especially seniors.
- Dr. Willis is doing a presentation today at 1:00 p.m.

**New Business/Updates:** None

**Announcements:**
Commissioner Locks reported:
She will receive the National Black nurses award for her work with Chloe's interns and for her work in the pop-up vaccine clinic in Oakland.

**Adjourn:** The meeting adjourned at 11:49 p.m. The next meeting is on Monday, September 27, 2021 from 10:30 a.m. to Noon.