**COMMITTEE: EXECUTIVE**  |  **OCTOBER 25, 2021**  |  **LOCATION: ZOOM TELECONFERENCE**

**COMMITTEE MEMBERS:** Diana López, Fred Silverman, Sylvia Barry, Girija Brilliant, Lisa Brinkmann, Jasmina Etemovic, Wendy Nuessle  
**COA APPOINTEES NOT ON THE EXECUTIVE COMMITTEE:** Sybil Boutilier, Salamah Locks

**PUBLIC / OTHER: STAFF:** Gary Lara, Lee Pullen, Jenay Cottrell, Linda Jackson  
**EXCUSED:** Ralph Marchese  
**ABSENT:**

**RECORER:** Gary Lara

Next Meeting: Zoom teleconference – November 22, 2021

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<th>MINUTES SUMMARY</th>
<th>ACTION TAKEN/RESPONSIBLE PARTY</th>
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**Call to Order:**  
- Chair López called the meeting to order at 10:31 a.m.

**Agenda:**  
- Commissioner Brilliant made a motion to approve the agenda.  
- Commissioner Barry seconded.  
- Motion carried 7-0.

**Minutes:**  
- Commissioner Brilliant made a motion to approve the September 27, 2021 minutes.
### MINUTES SUMMARY

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- Commissioner Silverman seconded.
- Motion carried 7-0.

### Public Comment:
- Linda Jackson from the Aging Action Initiative (AAI) provided an update on the status of the Marin Aging and Disability Institute (MADI) development.

### Director and Program Manager's Report: Director Pullen reported the following.
- The next Age Forward Board subcommittee meeting is on Thursday, October 28th.
- A Request for Proposal to develop recommendations for intra-departmental integrated service responses for Marin’s aging population will be released on Friday. The AAI will be the manager of this project.
- CDA budget allocations have increased by 33% over the last three years.
- A Request for Information has been issued to continue the Vietnamese home delivered meal program.
- Provided background on the development of the Housing and Economic Resource Toolkit.

### Jenay Cottrell reported the following.
- The CARES Act money from CDA has funded contracts for cash assistance, senior center activities, emergency meal boxes and bounty (food boxes).
- Looking ahead the department may relax the criteria for the home delivered meal program in order to get more recipients on the program.

### Chair, Vice Chair and Secretary's Report:
Commissioner López reported the following.
**MINUTES SUMMARY**

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| **•** The Town of Tiburon appointed a new commissioner, Jane Gould.  
**•** There will be a project with AAI to have a forum on the California Master Plan on Aging in the spring of 2022.  
**•** Would like to have a Commission presentation in conjunction with the Buck Institute about the research they’re conducting. |

Commissioner Silverman reported on the following.
- Requested information from the committee Chairs on how they would describe their committee, what work they’re currently doing and their goals for the future. This information will be incorporated into an updated version of the bylaws. Their first meeting is soon. Commissioner Lee Notowich has joined the committee.

Commissioner Barry reported on the following.
- Distributed the latest version of the Commission meeting calendar and provided an overview. Chair López provided some additional input and asked that this document be substituted for the current calendar in use.

**Committee Reports:**

**Planning: Girija Brilliant**
- The committee has a new member, Josa Buennagel.  
- The next meeting date has yet to be determined.

**Health and Nutrition: Jasmina Etemovic**
- Currently in the planning phase for presentations. A lot of outreach has been conducted in terms of expanding the committee membership and participation from the community.  
- Their meeting time has been changed to 3:30 – 5p.m.  
- May Health Forum discussions are taking place.
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<th><strong>Housing and Transportation: Sylvia Barry</strong></th>
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<td>• Vivalon submitted a reconsideration in response to Marin Transit’s RFP award for paratransit services to Transdev. Vivalon will not pursue the issue further.</td>
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<td>• Ad Hoc committee for paratransit has been established to have oversight to make sure paratransit riders are served in the best way. Commissioner Boutilier has conducted research on how to expand and strengthen paratransit services.</td>
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<td>• Homeward Bound will be the presenter at the next committee meeting on November 17th.</td>
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<th><strong>Legislative / CSL: Lisa Brinkmann</strong></th>
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<td>• Commissioner Brinkmann noted they are planning the December Commission presentation. Potential speakers are Assemblyman Levine and Senator McGuire.</td>
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<td>• Making updates to the legislative spreadsheet.</td>
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<td>• CSL Legislation session occurs this week via Zoom. There will be a vote on the top ten proposals for next year.</td>
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<td>• CSL position terms are up next year.</td>
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Pullen noted he heard from John Pointer of the Joint Rules Committee and noted the CSL applicant information packets will be distributed in due time.

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<th><strong>Equity, Outreach and Advocacy: Wendy Nuessle</strong></th>
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<td>• Interviewed the three new commissioners (Boland, Buennagel, Notowich).</td>
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<td>• Last week’s committee meeting went really well. All eight community partners spoke during the presentation.</td>
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<td>• Today is the Advocacy subcommittee meeting. The group will discuss how to follow-up on items learned at last week’s meeting and identify action steps.</td>
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<td>Agenda preparations will take place tomorrow for this week’s Age Forward Board Subcommittee meeting on October 28th.</td>
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<td>The committee is sponsoring the November 4th Commission meeting, “Voices of Marin City.”</td>
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<td><strong>Dignity Fund Coalition meeting announcement is located in this link.</strong></td>
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<td>Reminded AAA staff that language interpretation will be needed for the February 3rd Commission meeting.</td>
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### Discussion Items:

#### Develop General Meeting Agenda: Items to add for the General meeting agenda.

- Recognition of Commissioner Everett Brandon’s birthday.
- Introduction of new Town of Tiburon Commissioner, Jane Gould
- Approval of a resolution to allow the continuance for online Commission meetings. **This will be a standing item that will need to be approved each month.**

#### Determine Commission Retreat Date:

- Commissioner López asked the executives for their thoughts on the Commission retreat which will be conducted early next year in two parts; part one as a retrospective and the second part as looking forward. Weekend dates for the retreat are a possibility. Please send additional ideas to Commissioner López.

#### Inviting City/Town Leadership to Committee Meetings:

- Chair López requested commissioners to invite their Board or city/town leadership to the Commission meetings. Please distribute the Commission flyer.
### Topics for the May Forum:

Chair López opened the floor for suggestions on topics to cover during the May forum.

- Affording Aging (one of the five goals of the California Master Plan for Aging).
- Climate Change
- Brain and mental health/dementia
- Financial Planning for retirement

### New Business/Updates:

- Chair López would like to move meeting to 3:30 on Monday afternoon. Pullen will review this request.
- Chair López plans to have a “Land Acknowledgement” discussion on the next Executive Committee agenda.

### Announcements:

None

### Adjourn:

The meeting adjourned at 12:00p.m. The next meeting is on Monday, November 22, 2021.