

COMMITTEE: PLANNING	DATE: November 18, 2021	LOCATION: Zoom
PRESENT: Sybil Boutilier, Girija Brilliant, Josaphine Buennagel, Jasmina Etemovic, Jean Gunn, <i>Sylvia Barry, Diana López</i>		
ABSENT: Teri Dowling		
RECORDER: Amy Dietz		
NEXT MEETING: December 15, 2021 - 3:30-4:30p.m. via Zoom		

MINUTE SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p>Call to Order: Chair Brilliant called the meeting to order at 3:02p.m.</p> <p>Agenda Approval: Commissioner López asked if the following could be added to the agenda under New Business.</p> <ol style="list-style-type: none"> 1. Possible collaboration with Health and Nutrition Committee on May Forum 2. Report on recent demographic data and how it will affect older adults. <p>Commissioner Boutilier motioned to approve the agenda as amended. Commissioner Gunn seconded. Motion carried. Motion carried 5-0.</p> <p>Open Time for Public Expression: None</p> <p>Bylaws:</p> <ul style="list-style-type: none"> • Committee discussed its purpose and activities. Reviewed existing verbiage in bylaws: <p><i>"This committee shall perform the functions outlined below. Develop with the staff, and recommend to the Commission, the Area Plan prior to its being</i></p>	

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<p><i>considered for annual adoption by the Agency. To assist in this endeavor, starting no later than January of every year, each Standing Committee will develop one or two concrete objectives to accomplish and submit these objectives to the Planning Committee by the first of February for incorporation into the next fiscal year Area Plan.</i></p> <p><i>Monitor and evaluate the implementation of the Area Plan objectives.</i></p> <p><i>Make recommendations to the Commission or the appropriate standing committee relative to other projects and funding sources not included in the Area Plan.”</i></p> <ul style="list-style-type: none"> • Commissioner Gunn to revise and send draft to committee for review. <p>FY 22/23 Area Plan and Presentation</p> <ul style="list-style-type: none"> • Staff member Dietz discussed outline. <ul style="list-style-type: none"> ○ Federal/ State Level: <ul style="list-style-type: none"> ▪ CARES Act funding; new Census data; Master Plan for Aging. ○ Highlighted AAA activities will include: Age Forward (local plan); ADRC; current RFP for contractor to examine aging structures within Ca. ○ Highlighted Commission activities: <ul style="list-style-type: none"> ▪ Each member of Planning committee will send Chair Brilliant highlights of their work on other respective committees and work in community (VOAD, etc.). ○ Committee objectives due to committee review by 2/1/22. • Area Plan presentation scheduled for 4/3/22 from 10-11:30 a.m. <p>New Business:</p> <ul style="list-style-type: none"> • Nomination of vice-chair (pending). • Commissioner López recommended that the committee review the 2020 Census and how it will affect older adults in Marin County. Staff member Dietz remarked that this is normally done by staff and with the assistance of the Epidemiology Department, any report and/ or recommendations is then reviewed by Planning Committee. Further discussion will occur at future meetings. 	<p>Commissioner Gunn will send draft of bylaws pertaining to Planning Committee to members for committee to review and comment at next meeting.</p> <p>Committee to send highlights of their work on other committees to Chair Brilliant by 12/5. Chair Brilliant to send a reminder on Objectives to committee chairs.</p> <p>.</p>

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<ul style="list-style-type: none"> Commissioner López recommended the Planning Committee partner with the Health and Nutrition Committee on the May Forum with the probable topic of “Affordable Aging.” <p>Discussion items:</p> <ul style="list-style-type: none"> How many speakers? Commissioner Etemovic, Chair of the Health and Nutrition Committee, will serve as liaison. <p>Adjournment: The meeting adjourned at 4:20p.m.</p> <p>The next meeting will occur on Dec. 15, 2021 from 3:30-4:30p.m.</p>	