

COMMITTEE: EXECUTIVE	JANUARY 23, 2023	LOCATION: 20 NSP, CONFERENCE RM 2001
COMMITTEE MEMBERS: Diana López, Sybil Boutilier, Jean Gunn, Girija Brilliant		
COA APPOINTEES NOT ON THE EXECUTIVE COMMITTEE: Teri Dowling		
PUBLIC: Linda Jackson		
STAFF: Jenay Cottrell, Gary Lara		
EXCUSED:		
UNEXCUSED ABSENCE: Josa Buennagel, Sylvia Barry		
RECORDER:		
Next Meeting: February 27, 2023, 10 NSP, conference room 1018 In-Person Only		

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><u>Call to Order</u></p> <ul style="list-style-type: none"> • Chair López called the meeting to order at 3:04 p.m. <p><u>Agenda</u></p> <ul style="list-style-type: none"> • The agenda of January 23, 2023 was approved as written. <p><u>Minutes</u></p> <ul style="list-style-type: none"> • The minutes of November 28, 2022 were approved as written. 	

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><u>Public Comment</u></p> <ul style="list-style-type: none"> • Commissioner Dowling noted an important agenda item on the Board of Supervisors calendar for February 7, 2023. Acceptance of the Integrated Aging Services Study Report. The report will be distributed to the Commissioners for review ahead of the Board meeting. • Dowling noted the Housing Element is requesting feedback on more housing options for older adults. The purpose of the Housing Element is to achieve an adequate supply of decent, safe and affordable housing for Marin’s workforce, residents and special-needs populations in unincorporated areas. It assesses housing needs for a variety of income groups and presents a program to meet those needs. <p><u>Chair, Vice Chair and Secretary's Report</u></p> <p>Chair López reported:</p> <ul style="list-style-type: none"> • Commissioner Josa Buennagel is working on the Commission calendar. Please provide your meeting information to Josa. • Chair López provided her report which will be sent under separate transmittal. <p><u>Vice Chair’s Report</u></p> <p>Commissioner Sylvia Barry was not present at today’s meeting. No report.</p> <p><u>Secretary’s Report</u></p> <p>Commissioner Buennagel was not present at today’s meeting. No report.</p> <p><u>Director’s Report</u></p>	

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<p>Jenay Cottrell reported the following items.</p> <ul style="list-style-type: none"> • Kaitlin Kimmel has resigned her position as I&A Supervisor effective January 31st. • An existing recruitment list is being utilized to fulfill the I&A Supervisor vacancy. The recruitment closes today. • I&A's new phone system launched last week. • Vivalon was the winning bidder for the Access to Technology grant from CDA. • Age Forward coordinator Sara Robinson is planning the final report that will be sent to the Board of Supervisors and the World Health Organization (WHO). Sara's tenure with the county ends on September 30th. <p><u>Committee Reports</u></p> <p><u>Equity, Outreach and Advocacy (EOA): Sybil Boutilier & Chair López</u></p> <ul style="list-style-type: none"> • Commissioner Boutilier noted the committee will host a meeting with the county's Parks department to discuss equity access to Buck Gulch Falls. The committee will also assist with the Park's public hearing process. • Boutilier and committee Vice Chair Gene Ng met with Jamillah Jordan, the county's equity officer, to discuss next steps on the county's resolution on Racism as a Public Health Crisis. • The committee has voted to bring the Land acknowledgement to the full Commission to adopt at their meetings. <p><u>Health and Nutrition: Jean Gunn</u></p> <ul style="list-style-type: none"> • Commissioner Gunn noted the committee met last week. Discussion topics included water conservation protocols in California prisons and the California Death with Dignity Act. 	

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<p><u>Housing and Transportation: Sylvia Barry</u></p> <ul style="list-style-type: none"> • Commissioner Barry was not present at today’s meeting. No report. • A reminder for the February 13th SMART train trip for the Commission was mentioned. Allan Bortel is developing a flyer with specifics regarding this field trip. <p><u>Legislative / CSL: Diana López</u></p> <ul style="list-style-type: none"> • Chair López and Mandy Reyes have developed a flyer for the CSL election. The campaign has been launched. • The Legislative Committee met last Friday. There is currently no legislation to discuss at the present time. <p><u>Planning: Girija Brilliant</u></p> <ul style="list-style-type: none"> • The committee met recently. The group is looking at ways of supporting senior day at the Marin County Fair that are not monetary. • The next meeting date is not yet determined. <p><u>Ad Hoc Committees</u></p> <p><u>Communications (Diana López for Sylvia Barry)</u></p> <ul style="list-style-type: none"> • Chair López noted the design for revamping the county’s Commission webpage has gone to Director Pullen for review. <p><u>Digital Inclusion (Diana López for Fred Silverman)</u></p>	

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<ul style="list-style-type: none"> • The county has purchased digital devices to be utilized for digital inclusion training in conjunction with the Emeritus Students College of Marin (ESCOM). <p><u>Update: In-Person/Hybrid/Virtual Meetings</u></p> <p>a) Age-friendly forum, Wednesday, February 22, 2023, 10:30 to 11:45 a.m., Transition from Online to In-Person Meetings</p> <ul style="list-style-type: none"> • These items were addressed during the Chair’s report. <p>b) Commission Meeting Logistics</p> <ul style="list-style-type: none"> • Jenay Cottrell discussed some ideas about meeting space for the General Commission. A central location in San Rafael would be ideal. In terms of A/V, there are issues with wireless equipment and its capability of being effective. Any fees associated with meeting space or equipment would need to be cost effective. • Commissioner Boutilier would like to suggest a hearing loop for the purpose of hearing amplification at in-person meetings. <p><u>Action Items</u></p> <p>a) General Meeting Location Plan</p> <ul style="list-style-type: none"> • The Executives noted that San Rafael is the preferred location. Venues mentioned were Marin Clean Energy (MCE) and the San Rafael Community Center on “B” street which has ample parking. <p>b) Commission non-fiscal sponsorship and planning, 2023 Marin County Fair</p>	

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<ul style="list-style-type: none"> • This item was addressed during the Planning Committee update. <p>c) AAA Annual Public Hearing Date</p> <ul style="list-style-type: none"> • The meeting date for the Area Plan Update is Thursday, April 6th. <p><u>Discussion:</u></p> <p>a) The Spahr Center LGBTQ Training</p> <ul style="list-style-type: none"> • Spahr Center has offered a two-hour training session for the Commissioners which will be funded by the AAA. Approval is being requested. <p>b) Racial Equity Training</p> <ul style="list-style-type: none"> • Commissioner Boutilier noted Chair López is looking into the program utilized by County Equity Officer Jamillah Jordan. Chair López will provide more information about available training opportunities. <p>c) May Health Forum</p> <ul style="list-style-type: none"> • Initial discussions are commencing for the health forum in May. The Health and Nutrition Committee would like to have a speaker on Polypharmacy. Please inform the Chair of any other potential topics. <p><u>Announcements and New Business</u></p> <p>None</p>	

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><u>Adjourn</u></p> <p>The meeting adjourned at 4:32 p.m. The next meeting is on Monday, February 27, 2023 and will take place in person at 10 N. San Pedro Rd., conference room 1018.</p>	