

COMMITTEE: EXECUTIVE	MAY 22, 2023	LOCATION: 10 NSP, CONFERENCE RM 1018
<b>COMMITTEE MEMBERS:</b> Diana López, Sybil Boutilier, Sylvia Barry, Jean Gunn, Girija Brilliant <b>COA APPOINTEES NOT ON THE EXECUTIVE COMMITTEE:</b> Salamah Locks, Lee Notowich, Gene Ng <b>PUBLIC:</b> Linda Jackson <b>STAFF:</b> Jenay Cottrell, Gary Lara		
<b>EXCUSED:</b>		
<b>UNEXCUSED ABSENCE:</b>		
<b>RECORDER:</b> Gary Lara		
Next Meeting: June 26, 2023, 10 NSP, conference room 1018 In-Person Only		

MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY
<p><b><u>Call to Order</u></b></p> <ul style="list-style-type: none"> <li>Chair López called the meeting to order at 3:02 p.m.</li> </ul> <p><b><u>Agenda</u></b></p> <ul style="list-style-type: none"> <li>The agenda of May 22, 2023 was approved with one correction. Item 3, approval of minutes. The date should be noted as February 27, 2023, not March 27, 2023.</li> </ul> <p><b><u>Minutes</u></b></p> <ul style="list-style-type: none"> <li>The minutes of February 27, 2023 were approved.</li> </ul>	

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<p><b><u>Public Comment</u></b></p> <p>None</p> <p><b><u>Chair and Vice Chair's Report</u></b></p> <p>Chair López provided a written report which was distributed under separate cover.</p> <p><b><u>Vice Chair's Report</u></b></p> <p>Commissioner Barry did not have a report.</p> <p><b><u>Secretary's Report</u></b></p> <p>There is currently no appointed Secretary for the Commission. No report.</p> <p><b><u>Director's Report</u></b></p> <p>Jenay Cottrell reported the following items on behalf of Director Pullen who is on vacation.</p> <ul style="list-style-type: none"> <li>• Debriefed on the C4A conference held earlier this month.</li> <li>• Contracts are being prepared for FY 2023-24. There is a decrease in Supportive Services funding for next year.</li> <li>• Nutrition Infrastructure grant monies are being distributed to various CBOs.</li> <li>• The contract with The Spahr Center will be terminated before the end of this fiscal year.</li> <li>• CDA will be conducting a statewide needs assessment. Recipients of the survey will be 55+. The AAA will conduct its own needs assessment survey.</li> </ul>	

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<p><b><u>Committee Reports</u></b></p> <p><b><u>Equity, Outreach and Advocacy (EOA): Sybil Boutilier &amp; Chair López</u></b></p> <p>Commissioner Boutilier reported the following items.</p> <ul style="list-style-type: none"> <li>• Bette Gundersheim, Business and Community Outreach Coordinator at YWCA spoke, about their workforce programs at the last EOA committee meeting.</li> <li>• The EOA passed a resolution for each commission subcommittee to include one objective that focuses on racism as a public health crisis.</li> <li>• The next meeting is on Wednesday, May 23<sup>rd</sup>. Sean Stephens, Veteran Service Officer at the county will speak about veteran services and benefits.</li> </ul> <p><b><u>Health and Nutrition: Jean Gunn &amp; Lee Notowich</u></b></p> <ul style="list-style-type: none"> <li>• Commissioner Gunn noted Teri Dowling was the speaker at the last meeting. Commissioner Dowling spoke about the Integrated Aging Services Study. Commissioner Notowich debriefed on their last meeting.</li> <li>• Congregate meals continue to be well attended.</li> <li>• Commissioner Bhanushali will speak about congregate meals during the Commission’s health forum on May 26<sup>th</sup>.</li> </ul> <p><b><u>Housing and Transportation: Sylvia Barry</u></b></p> <ul style="list-style-type: none"> <li>• Commissioner Barry debriefed on the committee’s last meeting.</li> <li>• The committee will host the July 6<sup>th</sup> General meeting.</li> <li>• Pam Dorr, Executive Director at Community Land Trust of West Marin (CLAM) will speak at the next meeting.</li> </ul>	

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<p><b><u>Legislative / CSL: Diana López</u></b></p> <ul style="list-style-type: none"> <li>• Chair López contacted CSL Executive Director John Pointer in regard to receiving current updates.</li> <li>• Reviewed Legislative priorities. 10 bills or less will be moved forward to receive support from the Board of Supervisors.</li> </ul> <p><b><u>Planning: Girija Brilliant</u></b></p> <ul style="list-style-type: none"> <li>• The committee last met on May 8<sup>th</sup>.</li> <li>• Discussed commission goals and objectives having a due date of July 1<sup>st</sup>.</li> <li>• Commissioner Brilliant noted having a review on how effective goals and objectives are drafted may be helpful to the commission.</li> <li>• Discussed the needs assessment survey.</li> <li>• The committee is looking forward to the June 1<sup>st</sup> General meeting with Dr. Todd Schirmer, Director of Marin County Behavioral Health and Recovery Services.</li> </ul> <p><b><u>Ad Hoc Committees</u></b></p> <p><b><u>Digital Inclusion (Diana López for Fred Silverman)</u></b></p> <ul style="list-style-type: none"> <li>• The first lecture on computer cloud storage took place in conjunction with ESCOM.</li> <li>• ESCOM will release an RFP for \$300,000 for digital inclusion. Chair López will write a proposal to participate in this application.</li> </ul> <p><b><u>Updates:</u></b></p> <p><b><u>May Health Forum</u></b></p>	

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<ul style="list-style-type: none"> <li>This update was covered during the Chair's report.</li> </ul> <p><b><u>Brown Act Legislation Update</u></b></p> <ul style="list-style-type: none"> <li>Chair López noted there is one bill still alive in the senate around adjusting the Brown Act to enable hybrid meetings.</li> </ul> <p><b><u>Discussion Item: Update on June 1<sup>st</sup> General Meeting Presentation, Todd Schirmer, M.D.</u></b></p> <ul style="list-style-type: none"> <li>Commissioner Brilliant discussed this item during the Planning Committee report.</li> </ul> <p><b><u>Action Item: Committee Goals and Objectives Due Date</u></b></p> <ul style="list-style-type: none"> <li>Commissioner Boutilier made a motion for the Executive Committee to support sending at least two goals and objectives to the Planning Committee Chair by July 1<sup>st</sup> for the coming fiscal year. Commissioner Gunn seconded. All in favor. Motion passed.</li> </ul> <p><b><u>Announcements and New Business</u></b></p> <p>Linda Jackson spoke about upcoming events. Please review the <a href="#">AAI website</a> for more information.</p> <p><b><u>Adjourn</u></b></p> <p>The meeting was adjourned at 4:32 p.m. The next meeting is on Monday, June 26, 2023 and will take place in person at 10 N. San Pedro Rd., conference room 1018.</p>	