

**Homeless Policy Steering Committee**  
Meeting Minutes | February 8<sup>th</sup>, 2023  
Online Zoom Meeting | 3:00 PM-5:00 PM

**1. Welcome. Call to Order: 3:03 PM**

**2. Roll Call**

HPSC Voting Members in Attendance:

Elected Officials

County Board of Supervisors

Cities & Towns (MCCMC):

San Rafael:

Rachel Kertz

Novato:

Susan Wernick

County Health and Human Services

Mental Health and Substance Use

xServices:

Community Development

Community Development Agency:

Molly Kron

Public Housing Agency

Marin Housing Authority:

Samantha Guzowski

Consumer Representatives

Jason Sarris; Bill Hale

Domestic Violence

Center for Domestic Peace:

Donna Garske;

Faith-Based Organizations

Marin Organizing Committee:

Pat Langley

Law Enforcement

FMDT Liaison:

Lynn Murphy

Probation

County of Marin Probation Dept.

Samantha Klein (for Chief Marlon Washington)

Homeless Service Providers

St. Vincent de Paul:

Meredith Parnell (for Christine Paquette)

Ritter Center:

Mark Shotwell

Community Action Marin:

Laurel Hill

Adopt A Family of Marin:

Jacqueline Jaffee

Homeless Housing Providers

Homeward Bound:

Mary Kay Sweeney; Paul Fordham

Bucklew Programs:

Connie Mann;

Center Point:

Marc Hering

School Districts

Marin County Office of Education:

Amy Carrera (for Laura Trahan)

Healthcare

Marin City Health and Wellness

La'Kiya Striplin

Veteran's Services

HHS Veteran Services

Employment Services

Downtown Streets Team:

Zoe Neil

Regional Representation  
Women Helping All People  
Youth  
Side By Side TAY  
Older Adults  
Aging Action Initiative

Erica Antonia (for Laura Taylor)

Gerrie Kunin

Others in attendance:  
Carrie Sager – Marin HHS  
Nikolas Brady – Marin HHS  
Tara Ozes – Homebase  
Frankie D. Perkins – Homebase

### **3. Approval of the Minutes**

- a. Action to adopt minutes from November, 9th 2023 HPSC quarterly meeting, November 16<sup>th</sup>, 2023 Older Adult Committee (OAC) meeting, and January 18<sup>th</sup>, 2023 OAC meeting.
  - i. Discussion: None.
- b. Motion to approve the minutes:
  - i. Rachel Kertz moved to approve the minutes; Susan Wernick seconded the motion.
  - ii. All in favor, none opposed, Meredith Parnell, Erica Antonia, Gerrie Kunin, La’Kiya Striplin abstained. Motion carried.

### **4. Introductions, Announcements**

- a. Samantha Klein announced that the Clean Slate Program will return on February 15, 2023, at St. Andrews Presbyterian Church. This program will help people enter the job force. There is also a tenants’ rights event on Friday at St. Andrews presbyterian church.
  - i. <https://www.marincounty.org/main/county-press-releases/press-releases/2023/pdef-cleanslate-marincity-013023>
- b. Gerrie Kunin from Aging Action initiative introduced herself.
- c. Erica Antonia from Side by Side introduced herself and is standing in for Laura Taylor

### **5. Public Comment**

- a. None.

### **6. Discussion of Letters in Support of Legal Aid of Marin**

- a. Carrie Sager shared that Legal Aid of Marin has submitted an application for Legal Services for Homeless Veterans (LSV) Funding and Homeward Bound has submitted an Application for VA Grant and Per Diem (PD) Funding, which both received CoC-approval in light of the expediency required by the funding opportunities.
  - i. Discussion: None.

### **7. General Elections**

- a. Action to approve Front Porch as representative for the new HPSC Homelessness Prevention sector. Nominees approved will serve a two-year term.
  - i. Discussion:
    - 1. No other nominations were made during the meeting.
- b. Motion to approve Luke Barnesmore as Front Porch representative to new HPSC Homelessness Prevention seat:
  - i. Supervisor Eric Lucan moved to approve Luke Barnesmoore as Front Porch representative; Molly Kron seconded the motion.
  - ii. All in favor, none opposed, no abstentions. Motion carried.

#### **8. Chair/Co-Chair Elections**

- a. Action to approve nominations for HPSC Chair/Co-Chair for next year-long term.
  - i. Discussion:
  - ii. No other nominations were made during the meeting.
- b. Motion to approve Supervisor Eric Lucan for a year-long term as HPSC Chair:
  - i. Mary Kay Sweeney moved to approve Supervisor Eric Lucan as HPSC Chair; Lynn Murphy seconded the motion.
  - ii. All in favor, none opposed, no abstentions. Motion carried.
- c. Motion to approve Rachel Kertz for another term as HPSC Co-Chair:
  - i. Mary Kay Sweeney moved to approve; Lynn Murphy seconded the motion.
  - ii. All in favor, none opposed, no abstentions. Motion carried.

#### **9. Discussion and Approval of Designation of Emergency Solutions Grant (ESG) and Continuum of Care (CoC) Funding Subcommittee**

- a. Discussion: None.
- b. Motion to approve designation of the Emergency Solutions Grant (ESG) and Continuum of Care (CoC) Funding Subcommittee
  - i. Molly Kron moved to approve; Supervisor Eric Lucan seconded the motion.
  - ii. All in favor, none opposed, no abstentions. Motion carried.

#### **10. Coordinated Entry Update**

- a. Nikolas Brady shared the coordinated entry update.
  - i. There is an average of two veterans being housed every month.
    - 1. There is a total of 28 veterans that remain unhoused.
  - ii. 73 homeless families remain on Marin's homelessness housing list.
  - iii. There are two different meetings of the Coordinated Entry Redesign Committee: Equity and Access and Vulnerability.
    - 1. The CE Redesign Committee on Vulnerability is developing an assessment tool that will replace the VI-SPDAT over the next year.
      - The new family-specific assessment will be finalized very shortly.
    - 2. The CE Redesign Committee on Equity and Access is taking a broader look at the coordinated entry system, and redesigning aspects to ensure

CE is more equitable and allows better access for all persons across Marin County.

- iv. Rachel Kertz asked if there could be an inclusion to show the amount of people that have not been placed yet? This could serve as a representation for the HPSC's current effort.
  - 1. Nikolas Brady shared that there are currently 1,200 people in the coordinated entry system.
- v. Gerrie Kunin asked if there were any issues with keeping folks housed.
  - 1. Nikolas Brady responded that the broad retention rate is 94% of clients stay housed while 6% end up falling out of housing; note that 94% is fairly high. Those folks that fell out of housing get prioritized for applicable resources.

#### **11. Marin County Lived Experience Advisory Board (MC-LEAB) Update**

- a. Jason Sarris shared that he MC-LEAB has been holding regular meetings twice monthly and that they are current meeting separately to establish bylaws with the help of the REAL Team. The members helped Marin County with answering some questions for the Encampment Resolution Funding and also volunteered to give out donations at the Seeds of Hope event at the San Rafael Community Center.

#### **12. Next Steps**

- a. The next quarterly HPSC meeting is May 10<sup>th</sup> which will be in person for all voting members.

#### **13. Adjourn 4:00PM**