

COMMITTEE: PLANNING	DATE: January 12, 2024	LOCATION: 10 N. San Pedro, Room 1018
MEMBERS PRESENT: Chris Asimos, Teri Dowling, Kristi Denton Cohen		
EXCUSED: None ABSENT: Peter Rubens		
RECORDER: Mandy Reyes, Sr. Program Coordinator, Area Agency on Aging (AAA)		
NEXT MEETING: February 16, 2024, 12:30 – 2 p.m.		

MINUTE SUMMARY	ACTION TAKEN/ RESPONSIBLE PARTY
<p>Call to Order: Commissioner Dowling called the meeting to order at 1:32 p.m.</p> <p>Agenda Approval:</p> <ul style="list-style-type: none"> • Motion/Seconded/Carried (M/S/C) – Denton Cohen/Asimos/3-0 <p>Minutes Approval:</p> <ul style="list-style-type: none"> • M/S/C – Denton Cohen/Asimos/3-0 <p>Open Time for Public Expression: N/A</p> <p>Review AAA Needs Assessment data, discuss publicity for the Feb. 12th Commission Meeting, review next steps for the Planning Committee:</p> <ul style="list-style-type: none"> • Review AAA Needs Assessment data – the committee reviewed the initial draft of the Needs Assessment and gave input. Staff will take all comments, questions and suggestions back to Davis Research. • Publicity for Feb. 12 MCCOA meeting – the committee made suggestions on ways to get the word out to the public. 	

MINUTE SUMMARY	ACTION TAKEN/ RESPONSIBLE PARTY
<p>Meeting Date Change for February:</p> <ul style="list-style-type: none"> • The next meeting will Feb. 16, 12:30-2 p.m. • Please hold the Feb. 8 meeting on your calendar until further notice. <p>New Business and Announcements: N/A</p> <p>Adjournment: M/S/C – Denton Cohen/Asimos/3-0 Adjourned: 3:07 p.m.</p> <p>Next meeting: Feb. 16, 2024 from 12:30-2 p.m.</p>	