

COMMITTEE: EXECUTIVE	JANUARY 22, 2024	LOCATION: 10 NSP, CONFERENCE RM 1018
<p>COMMITTEE MEMBERS: <input type="checkbox"/> Lee Notowich, Chair <input checked="" type="checkbox"/> Gene Ng, Vice-Chair <input checked="" type="checkbox"/> Suzanne Sadowsky, Secretary <input checked="" type="checkbox"/> Sylvia Barry, Housing and Transportation Chair <input checked="" type="checkbox"/> Rhea Brown, Health and Nutrition Chair <input checked="" type="checkbox"/> Diana López, Legislative Advocacy Chair <input checked="" type="checkbox"/> Teri Dowling, Planning Chair</p> <p>COA APPOINTEES NOT ON THE EXECUTIVE COMMITTEE: Kristin Amlie</p> <p>PUBLIC:</p> <p>STAFF: Jenay Cottrell, Gary Lara</p>		
<p>EXCUSED: Lee Notowich</p>		
<p>UNEXCUSED ABSENCE:</p>		
<p>RECORDER: Gary Lara</p>		
<p>Next Meeting: Monday, February 26, 2024 at 3 p.m., 10 NSP, conference room 1018 In-Person Only</p>		
MINUTES SUMMARY	ACTION TAKEN/RESPONSIBLE PARTY	
<p><u>Call to Order</u></p> <ul style="list-style-type: none"> Vice Chair Ng called the meeting to order at 3:01 p.m. <p><u>Agenda</u></p> <ul style="list-style-type: none"> The agenda of January 22, 2024 was approved. <p><u>Minutes</u></p> <ul style="list-style-type: none"> The minutes of December 28, 2023 were approved. 		

Public Comment

None.

Announcements

The [Marin County Civil Grand Jury](#) is currently recruiting.

[San Anselmo Age and Disability Friendly Community Event](#) is on Thursday, January 25 at 10:30 a.m. at Cedars of Marin.

The Marin County Board of Supervisors will provide an update on its [Race Equity Action Plan](#) on Tuesday, January 23 at 2 p.m.

Chair, Vice Chair and Secretary Reports

Vice Chair Ng reported.

- Provided an update to the Town Council of San Anselmo.
- Commissioner López noted the dates for the diversity and equity training provided by World Trust Educational Services: March 12, March 19, April 2, April 16 and April 30. All meeting times are from 3 p.m. to 5:30 p.m. Location TBD.

Secretary Sadowsky reported.

- Attended the senior lunch earlier today at the San Geronimo Valley Community Center. Afterwards, there was a presentation from VERG (Valley Emergency Readiness Group) and the Community Center on giving and gathering essential information during a disaster.

Aging and Adult Services Report

Jenay Cottrell reported.

- The data collected from the Needs Assessment conducted by Davis Research will be reviewed to identify what services will be utilized to support the community.
- Discussion will take place regarding contract funding allocations for the annual one-time only monies received from the California Department of Aging.
- As of February 2, the County of Marin staff will have new email addresses. The old county email addresses will continue to work for one year.

Discussion Item: Hybrid General and Commission Meetings

- Jenay Cottrell reviewed information about [Brown Act Regulations and Hybrid Meeting Guidelines](#) for Commissioners.

Committee Reports

Equity, Outreach and Advocacy (EOA): Gene Ng

- The EOA committee plans to propose to sponsor and organize the Commission’s May Health Forum.
- Their last meeting featured a speaker from Community Action Marin.

Health and Nutrition

- Commissioner Brown noted the committee’s meeting has been rescheduled for Wednesday, January 24 from 4 – 5:30 p.m.

Housing and Transportation: Sylvia Barry

- The committee is interested in arranging a field trip via SMART train.
- Space is still available for the tour of Vivalon’s Healthy Aging Campus on February 6. Please contact Commissioner Bortel for more information.

Legislative / CSL: Diana López

- There is no CSL Report.

- The Legislative Advocacy Committee hasn't meet since the last General meeting of the Commission. The County's Legislative Platform has been accepted by the Marin County Board of Supervisors. The Legislative Advocacy Committee has its authority to move forward.
- No funding has come forward for the purchase of licensing for committee members.

Planning: Teri Dowling

- The committee discussed the preparations for the February 12 General meeting which will present the results of the Needs Assessment.
- On February 16 the Planning Committee will discuss staff recommendations for the goals.

Discussion/Voting Items

- **EOA Committee Sponsorship of the Commission's May Health Forum**

A motion was made by Commissioner Dowling and seconded by Commissioner Barry for the Executive Committee to determine the date and topic for the health forum at the next Executive Committee meeting. AYES: Ng, Sadowsky, Barry, Brown, López and Dowling. NOES: 0. Absent: Chair Notowich. Motion passed.

- **Attendance Guidance for All Commission Meetings**

The Commission would like to develop a policy to enhance the attendance guidelines currently outlined in the Commission bylaws as to what constitutes an excused absence. It was determined County Counsel should weigh in prior to any policy acceptance. Gary will forward the proposed attendance policy guidelines to County Counsel and will report back.

Should County Counsel approve this request, Commissioner Dowling made a motion for the Executive Committee meeting of February 26 which was seconded by Commissioner López to adopt a policy statement as to what constitutes an excused absence. The policy would become effective immediately.
 AYES: Ng, Sadowsky, Barry, Brown, López and Dowling. NOES: 0. Absent: Chair Notowich. Motion passed.

- **Length of Executive Committee and General Commission Meetings**

Vice Chair Ng stated Chair Notowich would like to extend the Commission’s General Business meeting and the meeting time of the Executive Committee to two hours in length. Commissioner Barry made a motion, Commissioner Brown seconded.

AYES: Ng, Sadowsky, Barry, Brown, López and Dowling. NOES: 0. Absent: Chair Notowich. Motion passed.

- **Vetting of Policy Positions through the Executive Committee**

It was agreed that decisions regarding matters related to policy will continue to be vetted through the Executive Committee.

The repository of documents is a separate matter and was not addressed in this discussion.

- **Commission Liaisons to Stakeholder Organizations**

A handout of the Commission liaisons was reviewed to determine which committee would provide reporting structure for each organization.

- **Handling Optional Written Commissioner Reports**

Tabled for next meeting.

New Business

Commissioner Amlie would like a clear definition of the services provided by Legal Aid of Marin as they relate to housing providers and home renters. This could potentially be a Commission presentation.

Adjourn

<p>The meeting adjourned at 4:48 p.m. The next meeting is on Monday, February 26, 2024 and will take place in person at 10 N. San Pedro Rd., conference room 1018 at 3 p.m.</p>	
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