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| COMMITTEE: EXECUTIVE | MARCH 25, 2024 | LOCATION: 10 NSP, CONFERENCE RM 1018 |
| <p>COMMITTEE MEMBERS: <input checked="" type="checkbox"/> Lee Notowich, Chair <input checked="" type="checkbox"/> Gene Ng, Vice-Chair <input type="checkbox"/> Suzanne Sadowsky, Secretary <input checked="" type="checkbox"/> Sylvia Barry, Housing and Transportation Chair <input checked="" type="checkbox"/> Rhea Brown, Health and Nutrition Chair <input checked="" type="checkbox"/> Diana López, Legislative Advocacy Chair <input type="checkbox"/> Teri Dowling, Planning Chair</p> <p>COA APPOINTEES NOT ON THE EXECUTIVE COMMITTEE: Kristi Denton Cohen, Peter Rubens</p> <p>PUBLIC:</p> <p>STAFF: Jenay Cottrell, Gary Lara</p> | | |
| <p>EXCUSED: Suzanne Sadowsky, Teri Dowling</p> | | |
| <p>UNEXCUSED ABSENCE:</p> | | |
| <p>RECORDER: Gary Lara</p> | | |
| <p>Next Meeting: Special Meeting - Friday, March 29 at 9 a.m., 10 NSP, conference room 1018. Next regularly scheduled meeting - Monday, April 29, 2024 at 3 p.m., 10 NSP, conference room 1018 In-Person Only</p> | | |
| MINUTES SUMMARY | ACTION TAKEN/RESPONSIBLE PARTY | |
| <p><u>Call to Order</u></p> <ul style="list-style-type: none"> • Chair Notowich called the meeting to order at 3:00 p.m. <p><u>Agenda</u></p> <ul style="list-style-type: none"> • The agenda of March 25, 2024 was approved as written. <p><u>Minutes</u></p> <ul style="list-style-type: none"> • The minutes of February 26, 2024 were approved as written. | | |

Open Time for Public Expression

- Commissioner Denton Cohen made a brief announcement regarding a community event in Mill Valley.

Announcements

- Commissioner López noted she will distribute the Zoom meeting link for the next [Age-Friendly Marin Forum](#) occurring on the fourth Wednesday of the month. The next meeting date is March 27.

Chair, Vice Chair and Secretary Reports

Chair Notowich reported.

- Encouraged all Commissioners to check in with their Board, city or town council on a quarterly basis.
- Watched the Board's recent budget meeting. No information was presented about funding for older adult programs.
- H&HS Fiscal will provide an overview of the Aging budget on Friday, March 29 at 3 p.m. via Zoom.

Vice Chair Ng reported.

- Urged commissioners to attend the Board of Supervisors meeting to provide updates on their activities related to their work on the Commission.
- Attended the World Trust Educational Services diversity and equity training for commissioners.

Secretary Sadowsky reported.

- Commissioner Sadowsky was not present. No report.

Aging and Adult Services Report

Jenay Cottrell reported.

- Discussed transition plans for the AAA due to Director Pullen's resignation.
- Provided an overview of the Area Plan 2024-2028 which is scheduled to be presented on April 8 to the public. The presentation to the Board will be on May 7.
- Cottrell will reach out to Commissioners Notowich and Dowling to confirm their roles at the April 8 Area Plan presentation.
- District 5 Board Supervisor Eric Lucan and AAA staff will attend a congregate meal in Novato on March 28.
- California Long-Term Care Ombudsman is requesting support letters to be written to the State Assembly. Cottrell will forward information to commissioners for follow up.

Committee Reports

Equity, Outreach and Advocacy (EOA): Gene Ng

- The committee is responsible for developing the program content for the May Health Forum. An ad hoc group is planning discussions.

Health and Nutrition: Rhea Brown

- AAA registered dietician Jenna Ray presented the Needs Assessment at the Food Policy Council meeting.
- The program agenda for the May General meeting is being developed. The program will include a presentation from a representative from the California Advocates for Nursing Home Reform (CANHR).
- Committee is beginning to review their current objectives.
- Encouraged commissioners to attend a congregate meal.
- Discussed the idea of giving the congregate meal program a new name.

Housing and Transportation: Sylvia Barry

- The last meeting featured a presentation from Joanna Huitt, Senior Mobility Manager at Marin Transit.
- The committee is sponsoring the June General Commission meeting.
- Plans are underway for the next SMART train trip on April 29 with Board Supervisors Mary Sackett and Eric Lucan.
- The committee reviewed their objectives for next year. Commissioner Barry asked for clarification on the date this information is due. Jenay Cottrell noted the Planning Committee will determine the due date after their next meeting on April 4.

Legislative / CSL: Diana López

- John Pointer, CSL's Joint Rules Committee Chairman attended the last Legislative Advocacy meeting.
- CSL has an open vacancy for the Senate Assembly person.
- The next meeting of the Legislative Advocacy will need to be rescheduled due to the holiday on April 1.

Planning: Teri Dowling

- Commissioner Dowling was not present at today's meeting. Committee specifics were noted during the Aging and Adult Services report on page three of these minutes.

Discussion/Voting Items

- **Annual Health Forum Update**

The ad hoc committee responsible for planning the health forum in May is setting up the framework for the program. The presentation is expected to be an expansion of the March General presentation and will be older adult centered.

Various venues and dates for the forum are still under discussion. Commissioner López will oversee the budget for the forum.

- **Recommendations for Standing Committees**

Chair Notowich reviewed the “Recommendations for MCCOA Standing Committees” with the Executive Committee to discuss which organizations should have representation from Commissioners and to determine the reporting structure.

A motion was made by Commissioner López to link the organizations to the commission committees and to accept the changes as amended. Motion was seconded by Commissioner Barry.

AYES - Notowich, Ng, Barry, Brown, López

NOES - None

Abstain - None

Absent - Sadowsky, Dowling

- **Recommendations for Liaisons to Community Organizations**

A motion was made to table this discussion and was seconded by Commissioner Ng.

AYES - Notowich, Ng, Barry, Brown

NOES - None

Abstain - López

Absent - Sadowsky, Dowling

- **Commission Bylaws Committee Report**

This item has been tabled for a special meeting to held by the Executive Committee on Friday, March 29th at 9 a.m.

New Business

- A special meeting has been called to discuss and vote on the proposed changes to the Commission bylaws and the committee changes for the next fiscal year.

Adjourn

The meeting adjourned at 4:47 p.m. The next meeting will take place in person on Friday, March 29, 2024 at 9 a.m. in conference room 1018.