

COMMITTEE: EXECUTIVE	JUNE 24, 2024	LOCATION: 10 NSP, CONFERENCE RM 1018
<p>COMMITTEE MEMBERS: <input checked="" type="checkbox"/> Lee Notowich, Chair <input type="checkbox"/> Gene Ng, Vice-Chair <input checked="" type="checkbox"/> Suzanne Sadowsky, Secretary <input checked="" type="checkbox"/> Sylvia Barry, Housing and Transportation Chair <input checked="" type="checkbox"/> Rhea Brown, Health and Nutrition Chair <input checked="" type="checkbox"/> Diana López, Legislative Advocacy Chair <input checked="" type="checkbox"/> Teri Dowling, Planning Chair</p> <p>COA APPOINTEES NOT ON THE EXECUTIVE COMMITTEE: Peter Rubens, Salamah Locks</p> <p>PUBLIC:</p> <p>STAFF: Jenay Cottrell, Gary Lara</p>		
<p>EXCUSED: Gene Ng UNEXCUSED ABSENCE:</p>		
<p>RECORDER: Gary Lara</p>		
<p>Next Meeting: Monday, July 22, 2024 at 3 p.m., 10 NSP, conference room 1018 - In-Person Only</p>		
<p>MINUTES SUMMARY</p>	<p>ACTION TAKEN/RESPONSIBLE PARTY</p>	
<p><u>Call to Order</u></p> <ul style="list-style-type: none"> • Chair Notowich called the meeting to order at 3:00 p.m. <p><u>Agenda</u></p> <ul style="list-style-type: none"> • The agenda of June 24, 2024 was approved as written. <p><u>Minutes</u></p> <ul style="list-style-type: none"> • The minutes of May 28, 2024 were approved as written. 		

Open Time for Public Expression

- Commissioner Rubens debriefed on the recent meeting with Eden Housing regarding the Senior Housing and Workforce Housing development earmarked for the St. Anthony's property in Novato.
- The Executive Committee members thanked Commissioner Notowich for serving as the Chair of the Commission for the current fiscal year.
- Commissioner Sadowsky discussed the planning meetings taking place among the various Community Land Trusts (CLT's).
- Commissioner Locks reported on various meetings taking place in the community this month.
- Commissioner López noted there is a new Grand Jury report, "Older Adults on the Brink of Homelessness." This report will be distributed to the full Commission.

Announcements

- None

Chair, Vice Chair and Secretary Reports

Chair Notowich reported.

- Considering having an emeritus council composed of former members of the Commission.
- Would like to see more inclusion of the native American population involved in the work of the Commission.
- Discussed past achievements of the Commission during the fiscal year with the Board Aides.
- The Commission's "Meet and Greet" event at McInnis Park had 42 attendees.
- Would like to have more involvement in the county's Legislative platform.
- There is a potential retreat in August for Commissioners.

Vice Chair Ng reported.

- Commissioner Ng was not present at today's meeting. No report.

Secretary Sadowsky reported.

- Commissioner Sadowsky noted a new Commission calendar is in the works.

Aging and Adult Services Report

Jenay Cottrell reported the following.

- Thanked Commissioner Notowich for his service as Chair of the Commission.
- Noted the first round of interviews for the AAA program manager are taking place today.
- Three new Commissioners have joined the Commission. Gary will report out on the new members.
- The Board of Supervisors are having budget report meetings this week.
- State budget will not experience cuts in nutrition funding.
- The Home Delivered Meal program may have to develop a wait list.
- Will participate in the July 8 Commission meeting via Zoom to give the director's report since she will be out of town at the USAging conference.
- The Area Agency on Aging will be releasing the following RFP's later this month: Supportive Services, Nutrition, Family Caregiver and Health Promotion.

Gary Lara reported on the recently appointed Commissioners.

- Joan Clemmons, City of San Rafael
- Diane Doodha, Town of Ross
- Claudia Wilson, Town of Corte Madera

Committee Reports

Equity, Outreach and Advocacy (EOA): Suzanne Sadowsky

- Commissioner Sadowsky noted the last meeting included a debrief on the May Health Forum held at Embassy Suites.

- Discussed Liz Darby's talking points presented at the May Health Forum. Commissioner Sadowsky requested this be a discussion item for New Business.

Health and Nutrition: Rhea Brown

- Commissioner Brown noted there was no report. The last meeting was canceled due to lack of quorum.

Housing and Transportation: Sylvia Barry

- Debriefed on the last General Commission presentation in June which the committee sponsored.
- Mentioned the [ribbon cutting ceremony](#) held for shuttle linking SMART train to the Larkspur Ferry.

Legislative / CSL: Diana López

- No report for CSL.
- The Legislative Advocacy Committee worked on the development of 2024-25 objectives.
- The budget has been agreed upon between the Legislative and Executive branches. Commissioner López provided some budget highlights.

Planning: Teri Dowling

- The committee met last week. The group reviewed all the objectives from the Commission committees. Dowling distributed copies of all the goals and objectives to the Executive Committee for review which included some suggested revisions.
- Mentioned the August retreat as a possible vehicle to refine commission goals and objectives.

Discussion/Voting Items

- **Clarification of Bylaws Attendance Language**

Notowich gave an overview of the requested verbiage provided by County Counsel for the attendance language noted in the Commission bylaws draft. The Executive Committee agreed it was not necessary to bring this back to the full commission for a vote. Commissioner López made a motion to accept the verbiage noted by counsel. Commissioner Dowling seconded.

All in favor: Notowich, Sadowsky, Barry, López, Dowling and Brown

Abstentions: None

Absent: Ng

- **Number of General Commission Meetings/Year**

The Commission meeting schedule was discussed. The executives discussed the idea of taking the months of August and December off since the bylaws only require 10 meetings per year. Commission committee meetings would be held every other month. Additionally, not having a General meeting in May due to the annual health forum was the consensus. No definitive decisions were made. This item would need further discussion.

- **Revisit Number of Committees**

Commissioner Dowling noted it was not necessary to discuss this topic since it was touched upon earlier.

- **Ad Hoc Committee on Older Adult Women**

Commissioner López read some notes on behalf of Commissioner Amlie regarding the formation of a new ad hoc committee to address older adult women.

Commissioner Dowling noted the importance of commissioners being committed to regular attendance of a standing committee before joining an ad hoc group. Commissioner Dowling made the following recommendations.

Connect with the [Marin Women's Commission](#) and build upon the work that already exists. Should the formation of an ad hoc group be necessary, the formation would take place after the

members of the Commission’s standing committee have been established for the coming fiscal year. Chair Notowich agreed with Commissioner Dowling’s suggestions.

New Business

- Review Liz Darby’s talking points formulated from the Annual Health Forum.
- Commissioner López noted feedback from the health forum will be reviewed for further dissemination.

Adjourn

The meeting adjourned at 4:44 p.m. The next meeting will take place in person on Monday, July 22, 2024 at 3 p.m. in conference room 1018.