

Homeless Policy Steering Committee
Meeting Minutes | February 14, 2024
Online Zoom Meeting | 3:00 PM-5:00 PM

1. **Welcome. Call to Order: 3:00 PM**
2. **Roll Call**

HPSC Voting Members in Attendance:

Elected Officials

County Board of Supervisors Eric Lucan

Cities & Towns (MCCMC):

San Rafael: Rachel Kertz

Novato: Susan Wernick

County Health and Human Services

Mental Health and Substance Use

xServices:

Michael Wilson

Community Development

Community Development Agency:

Molly Kron

Public Housing Agency

Marin Housing Authority:

Samantha Guzowski

Consumer Representatives

Jason Sarris; Bill Hale

Domestic Violence

Center for Domestic Peace:

Faith-Based Organizations

Marin Organizing Committee:

Pat Langley

Law Enforcement

FMDT Liaison:

Lynn Murphy

Probation

County of Marin Probation Dept.

Marlon Washington

Homeless Service Providers

St. Vincent de Paul:

Christine Paquette

Ritter Center:

Mark Shotwell

Community Action Marin:

Laurel Hill

Adopt A Family of Marin:

Jasmine Martinez

Homeless Housing Providers

Homeward Bound:

Mary Kay Sweeney

Bucklew Programs:

Center Point:

School Districts

Marin County Office of Education:

Amy Carrera

Healthcare

Marin City Health and Wellness

Veteran's Services

HHS Veteran Services

Employment Services

Downtown Streets Team:

Zoe Neil

Regional Representation

Women Helping All People
Youth
Side By Side TAY
Older Adults
Aging Action Initiative
Homelessness Prevention
Front Porch

Luke Barnesmoore

Others in attendance:

Carrie Sager – Marin County HHS
Nikolas Brady – Marin County HHS

3. Approval of the Minutes

- a. Action to adopt minutes from November 8th, 2023 HPSC quarterly meeting.
 - i. Discussion: None.
- b. Motion to approve the minutes:
 - i. Mary Kay Sweeney moved to approve the minutes; Lynn Murphy seconded the motion.
 - ii. All in favor, none opposed, no abstentions.

4. Introductions, Announcements

- a. Older Adult Subcommittee
- b. Homeward Bound of Marin recently secured funding for Veteran housing project
- c. Buckelew launched new project utilizing Prop 47 funding to assist those in their housing
- d. HUD recognized Marin Housing Authority as Housing Choice Voucher provider of the year
- e. MCLEAB recently elected their positions
- f. San Rafael had another great Seeds of Hope event, with 31 providers and 250 clients
- g. IHSS wage increase negotiations in progress
- h. Home Match receiving \$230K from Mill Valley for shallow subsidy pilot
- i. Downtown Streets Team hired 6 work experience employees and now also fully staffed
- j. Fireman’s fund housing property in Novato proceeding with development, other projects
- k. MCCMC exploring prevention avenues

5. Public Comment

- a. None.

6. Discussion and Approval of the updates to Coordinated Entry Policies and Procedures

- a. Carrie Sager presented on the Coordinated Entry Policies and Procedures for discussion, prior to a vote for approval.
- b. Discussion:
 - i. Should we vote on this today? Is there an urgency?

- 1. Doing this in advance of HUD monitoring, but we have until September to do so
 - ii. Added age cultural competency under Page 7
 - c. Motion to approve the updates to Coordinated Entry Policies and Procedures
 - i. Lynn Murphy moved to approve the policies; Mark Shotwell seconded the motion.
 - ii. All in favor, none opposed, no abstentions or [NAME(S)] abstained. Motion carried.

7. Discussion and Approval of the Family Assessment Tool

- a. Carrie Sager presented on the Family Assessment Tool for discussion, prior to a vote for approval.
 - i. There has been a lot of dissatisfaction with the VI-SPDAT. The CE Redesign Committee has been working at creating a replacement.
 - ii. Earlier last year Coordinated Entry tested and adopted a new assessment tool for Families
 - iii. We took in references from a myriad of different assessments, including the Lifeworks Self Sufficiency Matrix
- b. Discussion:
 - i. How have the service providers that have used it thought of the assessment?
 - 1. Great improvement over the VI-SPDAT, only downside is it takes longer to complete
 - 2. Inclusive and equitable language helps families feel more comfortable
 - ii. How have older adults been receptive of the assessment?
 - 1. So far there have not been many in that subgroup to complete the Family assessment
 - iii. When are the additional questions asked?
 - 1. At first, only some clients would complete the entire assessment for those that were more vulnerable
 - 2. We found that many applicable questions were not being asked to those that were more vulnerable, but didn't make it past the screening questions
 - iv. How long does it take to complete the assessment on average
 - 1. 20-30 minutes to complete usually
- c. Motion to approve Family Assessment Tool
 - i. Mary Kay Sweeney moved to approve the tool; Pat Langley seconded the motion.
 - ii. All in favor, none opposed, no abstentions.

8. Review of the HHAP 5 Strategic Plan and Goals

- a. Carrie Sager presented on the HHAP 5 Strategic Plan and Goals for review.

- i. County has an allocation of about \$1.5 million. CoC has an allocation of about \$1.6 million.
- b. Discussion:
 - i. More language recognizing older adults as a priority where applicable
 - ii. Monitor duration in Coordinated Entry, highlighting subgroups such as older adults
 - iii. Add linguistically and culturally appropriate outreach teams

9. PIT Update

- a. Carrie Sager shared that
 - i. Had our PIT count on 1/23
 - ii. In the process of surveying
 - iii. LaSaunda gave feedback that Homeward Bound would prefer to have a different provider from ASR for the PIT

10. Marin Lived Experience Advisory Board (LEAB) Update

- a. Jason Sarris/Homebase shared that...
 - i. Last month held an election of officers, 2 co-chairs, 2 community liaisons, 1 secretary
 - ii. Supporting city work with the San Rafael Mahon Path
 - iii. 2 conferences coming up, LEAB conference and National Alliance to End Homelessness

11. Transitional Age Youth (TAY) Update

- a. Carrie Sager share that...
 - i. Youth Action Board participating in PIT
 - ii. Launched TAY case conferencing
 - iii. CAM launched Youth Outreach
 - iv. HBM interviewing for TAY coordinator

12. Coordinated Entry Update

- a. Nikolas Brady shared that...
 - i. 148 clients were housed through PSH in 2023, 726 overall
 - 1. 858 remain on our PSH eligible list
 - ii. 26 Veterans were housed in 2023, 108 overall
 - 1. 27 homeless Veterans remain in the county
 - iii. 62 Families were housed in 2023, 198 overall
 - 1. 58 homeless families remain in the county

13. Adjourn 5:00PM