

COMMITTEE: EXECUTIVE	SEPTEMBER 23, 2024	LOCATION: 10 NSP, CONFERENCE RM 1018
<p>COMMITTEE MEMBERS: <input checked="" type="checkbox"/> Kristi Denton Cohen, Chair <input checked="" type="checkbox"/> Gene Ng, Vice-Chair <input checked="" type="checkbox"/> Suzanne Sadowsky, Secretary <input checked="" type="checkbox"/> Sylvia Barry, Housing and Transportation Chair <input checked="" type="checkbox"/> Rhea Brown, Health and Nutrition Chair <input checked="" type="checkbox"/> Diana López, Legislative Advocacy Chair <input type="checkbox"/> Peter Rubens, Planning & Communications Chair <input checked="" type="checkbox"/> Lee Notowich, Ex Officio COA APPOINTEES NOT ON THE EXECUTIVE COMMITTEE: Diane Doodha PUBLIC: Salamah Locks STAFF: Jenay Cottrell, Camille Jolly, Gary Lara</p>		
<p>EXCUSED: UNEXCUSED ABSENCE: Peter Rubens</p>		
<p>RECORDER: Gary Lara</p>		
<p>Next Meeting: Monday, October 28, 2024 at 3 p.m., 10 NSP, conference room 1018 - In-Person Only</p>		
<p>MINUTES SUMMARY</p>	<p>ACTION TAKEN/RESPONSIBLE PARTY</p>	
<p><u>Call to Order</u></p> <ul style="list-style-type: none"> • Chair Denton Cohen called the meeting to order at 3:00 p.m. <p><u>Agenda</u></p> <ul style="list-style-type: none"> • The agenda of September 23, 2024 was approved as written. <p><u>Minutes</u></p> <ul style="list-style-type: none"> • The minutes of August 26, 2024 were approved as written. 		

Open Time for Public Expression

- Commissioner Doodha noted the Marin Senior Fair on September 18 was a huge success.

Announcements

- Commissioner Sadowsky noted San Geronimo Valley Community Center and Nicasio Valley are conducting an older adult needs assessment survey.
- Commissioner Notowich made reference to [SB 278 Dodd](#), which is currently in progress.

Chair, Vice Chair and Secretary Reports

Chair Denton Cohen reported.

- Discussions have taken place with County Counsel and in H&HS around the administrative coordinator position that will support the Commission on Aging.
- Commissioner Rubens will be the Commission's point of contact for the community resource guide project in conjunction with Vivalon.

Vice Chair Ng reported.

- Enjoyed participating in the Marin Senior Fair.
- Debriefed on his recent trip to Los Angeles.

Secretary Sadowsky reported.

- Commissioner Sadowsky is working on updates for the Commission on Aging meeting calendar. Please send all updates to her.

Aging and Adult Services Report

Director Jenay Cottrell reported the following items.

- Congratulated the Commission on Aging for their award-winning booth at the Marin Senior Fair.
- Debriefed on her experience attending the Marin Senior Fair.
- Attended Vivalon's 70th Anniversary celebration.
- Debriefed on her attendance last week at the C4A Strategic Planning meeting. Discussed the C4A proposal about possible realignment of the PSA's.
- The AAA is still working on reestablishing a congregate meal in Point Reyes Station and appreciates Commissioners Sadowsky and Brown sharing that information with Supervisor Rodoni when they met with him recently. The date is TBD.
- Cottrell noted one member of the executive committee has missed three consecutive meetings. Staff will work with the Commission chair to verify how many were excused or unexcused.
- Cottrell will be on vacation during the first two weeks of October.

Program Manager Camille Jolly provided the following updates.

- AAA staff are preparing contract scopes for new service contracts commencing on October 1.
- Staff is compiling a list of these contracted services that will help address certain needs identified in last year's assessment. Staff will share this list at the October business meeting.
- Discussed the process for Commission meeting preparations between AAA staff and the Commission Chairs and reviewed instructional handouts on the process. Questions can be directed to Camille or the Senior Program Coordinators Amy Dietz and Mandy Reyes.
- Information & Assistance (I&A) will be conducting interviews for a social worker.

Committee Reports

Equity and Inclusion: Gene Ng / Suzanne Sadowsky

- Commissioner Ng noted committee members are attending other committee meetings to assist, if requested, in equity and inclusion related subjects.
- Co-Chair Sadowsky spoke about the committee's objective to make the county resolution, "Racism as a Public Health Crisis" more inclusive.

Health and Nutrition: Rhea Brown

- Chair Brown noted the committee met last week on September 16. Jenna Ray provided an overview of her role as the AAA's registered dietician.
- Commissioner Kay Winer will be the vice chair of the committee.

Housing and Transportation: Sylvia Barry

- The committee had a [Rooted in Marin](#) focus group earlier today which included commissioners.
- Reviewed objectives and the Legislative platform at the last meeting, highlighted items related to housing and requested feedback from the committee members.

CSL / Legislative Advocacy: Diana López

- No report for CSL.

Legislative Advocacy Committee

- Currently waiting for the draft of the 2025 Legislative Platform.
- Waiting to receive copies of the support letters issued by the County of Marin.
- Tom Gannon has joined the committee as a new community member.

Planning and Communications: Peter Rubens / Lee Notowich

Commissioner Rubens was not present at today's meeting due to personal travel.

Commissioner Notowich provided the following updates.

- Notowich is the vice chair of the committee.
- The last meeting on September 11 was not official since the agenda did not go out within the required 72-hour timeframe. The members had a working session. Cottrell noted staff was unable to reach the committee chair to develop the agenda in time.

- The committee is working on communication and presentations tactics to the various cities and towns. A similar platform will be developed for the Board of Supervisors.
- Commissioner Rubens will be connecting chairs to find out if any of the committees have updates to their goals and objectives.
- The committee will be meeting on the third Wednesday of the month.
- A summary on the Brown Act and Robert's Rules of Order is being developed with the assistance of Commissioner López.

Discussion/Voting Items

Older Women's Initiative

- Chair Denton Cohen discussed having an ad hoc committee to discuss issues pertaining to older adult women. There is still a concern about the lack of membership among the standing committees.
- Commissioner López noted it's proposed to add the older adult women's issues component to the Equity and Inclusion Committee. López and Commissioner Amlie will attend the next committee meeting to explore this proposal before bringing it to the Executive Committee for consideration. López also noted there will be a [Leading Age](#) proposal.

Schedule of Presentations and Conversations

- Chair Denton Cohen asked the Committee Chairs what types of presentations they would be interested in sponsoring for the monthly General Commission meetings.
- County Executive Derek Johnson will be the presenter at the General meeting on Tuesday, November 12.
- If the Commission does not meet in December, the Legislative Advocacy Committee will sponsor the January 13, 2025 meeting.

Bylaws Changes

- Chair Denton Cohen noted the Commission will revisit attendance policy currently outlined in the Commission on Aging Bylaws. She will ask the Bylaws Committee to convene.

New Business

- Determine if there will be a General Commission meeting during the month of December.
- Commissioner attendance policy and Brown Act hybrid commissioner attendance rules review.
- Commissioner Notowich spoke about the importance of all Commission plans and activities being made fully transparent to all Commissioners and the public.

Adjourn

The meeting adjourned at 4:48 p.m. The next meeting will take place in person on Monday, October 28, 2024, at 3 p.m. in conference room 1018.