

COMMITTEE: EXECUTIVE	FEBRUARY 24, 2025	LOCATION: 10 NSP, CONFERENCE RM 1018
<p>COMMITTEE MEMBERS: <input checked="" type="checkbox"/> Kristi Denton Cohen, Chair <input checked="" type="checkbox"/> Gene Ng, Vice-Chair <input checked="" type="checkbox"/> Suzanne Sadowsky, Secretary <input checked="" type="checkbox"/> Sylvia Barry, Housing and Transportation Chair <input checked="" type="checkbox"/> Rhea Brown, Health and Nutrition Chair <input checked="" type="checkbox"/> Diana López, Legislative Advocacy Chair <input checked="" type="checkbox"/> Peter Rubens, Planning & Communications Chair <input checked="" type="checkbox"/> Lee Notowich, Ex Officio</p> <p>COA APPOINTEES NOT ON THE EXECUTIVE COMMITTEE: PUBLIC: Salamah Locks STAFF: Jenay Cottrell, Gary Lara</p>		
<p>EXCUSED: UNEXCUSED ABSENCE:</p>		
<p>RECORDER: Gary Lara</p>		
<p>Next Meeting: Monday, March 24, 2025, 10 NSP, conference room 1018 - In-Person Only</p>		
<p>MINUTES SUMMARY</p>	<p>ACTION TAKEN/RESPONSIBLE PARTY</p>	
<p><u>Call to Order</u></p> <ul style="list-style-type: none"> • Chair Denton Cohen called the meeting to order at 3:01 p.m. <p><u>Agenda</u></p> <ul style="list-style-type: none"> • The agenda of February 24, 2025 was approved as written. <p><u>Minutes</u></p> <ul style="list-style-type: none"> • The minutes of January 27, 2025 were approved after noting the correct spelling of two surnames on page 2, Gonser and Sackett. 		

Open Time for Public Expression

- Salamah Locks mentioned the [City of San Rafael and Age Friendly San Rafael](#) are hosting a celebration for the city's residents 90 years of age and older on Sunday, March 2 from 2:30 to 4 p.m.
- Commissioner López noted Representative Jared Huffman will have a Town Hall teleconference on Monday, February 24 at 5:30 pm.

Announcements

- Commissioner Ng noted the Town of San Anselmo will have a discussion on [Medicare Fundamentals on Friday, March 7](#).
- Warehouse volunteers are needed for the San Francisco Marin Foodbank commissioner workday on April 4. Please contact Commissioner Winer if interested.
- Commissioner López would like to the commission to host the legislators whose areas include Marin at an upcoming commission meeting.
- AAS Director Jenay Cottrell announced February is [American Heart Month](#).

Chair, Vice Chair and Secretary Reports

Chair Denton Cohen gave the following reports.

- AAA staff's goal is to have meeting minutes available within two weeks of the meeting date on the Commission website.
- Discussed having author [Stacy Torres](#) as a speaker at the commission forum on May 20.

Vice Chair Ng reported the following.

- Development continues on the committee's Resolution on Ageism. Board of Supervisors' Aide Crystal Martinez has an advisory role.
- [Age and Disability Friendly San Anselmo](#) has two upcoming community forums.

- San Geronimo Valley Community Center will have a community event announcing the findings of the [San Geronimo Nicasio Valley Older Adults Needs Assessment on Saturday, March 22](#).

Secretary Sadowsky reported.

- The Board of Supervisor Aides are hosting a brown bag lunch on Wednesday, March 12 at noon.
- The Equity and Inclusion Committee is discussing a possible change to the start time of their next meeting.

Aging and Adult Services Report – Jenay Cottrell

- Discussed potential cuts to aging programs at the federal level.
- February is Black History month.
- The Board of Supervisors is scheduled to approve the part-time commission assistant position on the consent calendar for March 25. Recruitment is planned to launch in April.
- H&HS is scheduling interviews for the older adult analyst position. Cottrell confirmed a member of the Commission will be invited to sit on an interview panel and has asked Niccore Tyler, leading the recruitment, to contact Chair Denton Cohen accordingly.

Camille Jolly reported the following.

- Provided an overview and timeline for the department's Area Plan Update to CDA.
- Cal Fresh Awareness – Staff will advise when activities are forthcoming to provide outreach to individuals over 60 including those whose primary language is not English.
- Elder Abuse Awareness campaign projects being promoted by Aging and Adult Services in June were discussed.

Discussion/Voting Items

Traditional Brown Act Hybrid Rules

- AAS Director Jenay Cottrell reviewed the guidelines pertaining to Brown Act teleconferencing options.
The Executive Committee agreed to accept the version of the traditional rules summary labeled as “proposed” with the following modifications.
 - a. The following statement would be **stricken**. “The teleconferencing option is available “_____” times within 12 months per commissioner.”
 - b. Additionally, the specific persons listed as point of contact for the meetings would be replaced with generic titles.

Commissioner Barry made a motion to accept the proposed version of the Brown Act teleconference policy summary as modified. Commissioner Rubens seconded.

AYES: Denton Cohen, Sadowsky, Brown, Rubens, Barry

NOES: None

ABSENT: None

ABSTAIN: López, Ng, Notowich

Motion passed.

Bylaws Update

- Commissioner Notowich noted the Bylaws committee received good feedback from AAA staff and commissioners. The revised bylaws will be presented for a vote by the full commission at the meeting of March 10.

May 20 Forum

- Chair Denton Cohen mentioned she had already discussed this topic during the Chair’s report earlier in the meeting.

Ways to Improve Commission Meeting and Procedures

- Chair Denton Cohen began the discussion about ways to make commission meetings more streamlined. Newly appointed commissioner for the City of Larkspur, Barry Phegan has experience in this realm and agreed to facilitate a conversation at a commission meeting.

The Chair asked the Executive members to identify one issue they would like addressed in relevance to commission meeting structure and how to make meetings more effective. After further discussion, the consensus was to allow Commissioner Phegan after sworn in time to acclimate into his new position as a commissioner before taking on such a consultative role to the commission.

- The second component of the discussion was a request from Commissioner Rubens for the Executive Committee to consider disbanding the current committee structure and forming ad hoc committees that would focus and address the commission's current goals.

The Executive committee could not reach a decision on this matter. Thus, Chair Denton Cohen noted an ad hoc will be formed to further review committee work structure and how it pertains to the goals of the commission. Chair Denton Cohen will send out some dates for a workgroup discussion within the next month.

New Business – Agenda Items for the Next Meeting

- No items.

Adjourn

The meeting adjourned at 4:38 p.m. The next meeting will take place in person on Monday, March 24, 2025 in conference room 1018 at 3 p.m.