POLICY: ADOLESCENT & YOUTH TREATMENT

I. PURPOSE:

The purpose of this policy is to ensure the County and its contractors are in compliance with federal and state standards and guidelines when providing youth treatment services.

II. REFERENCES:

NNA/DMC State-County Contact, Exhibit A Attachment 1, Section Q
DHCS Youth Treatment Guidelines
MHSUS Self-Audit Section 5

III. POLICY:

It is the policy of Marin County Mental Health and Substance Use Services (MHSUS) to ensure compliance with the terms of the NNA/DMC State-County Contract with regard to youth treatment services. This includes ensuring that any and all contracted services are in compliance with the State of California, Department of Health Care Services (DHCS) Youth Treatment Guidelines.

IV. AUTHORITY/RESPONSIBILITY:

Contract Managers
Alcohol and Drug Administrator
MHSUS Director

V. PROCEDURE:

The County of Marin does not provide direct adolescent treatment services to clients, but contracts out services to community based organizations. The County ensures that Contractors receiving funding under the NNA/DMC State-County Contract comply with requirements of funding sources, including the SAPT Adolescent Treatment Funds, and applicable laws and regulations through the below methods.
The County selects adolescent contractors through a Request for Proposal process. Proposals are analyzed and scored for age-appropriate adolescent services and modalities. The providers must be experienced in current best practices for adolescent service delivery, and programmatic elements must align with DHCS Youth Treatment Guidelines.

Contractor compliance with this policy shall be achieved through:
1. Distribution of the Youth Treatment Guidelines in the Contractor Manual annually at contract renewal.
2. Approval of contract as to form and legal affect by county counsel.
3. Signature of Contractor on contract agreeing to all conditions set forth in the contract.
4. Approval and execution of contract by the County Board of Supervisors or County Administrative Officer.
5. Monthly review of services rendered for all adolescent contracted services is performed by the Contract Manager to ensure services provided are aligned to the contract and relevant funding streams and that payments for services adhere to the DHCS funding Hierarchy – Payment of First and Last Resort.
6. Annual completion of Section 5 of the Self Audit (Adolescent Treatment Services) by relevant Contractors, and subsequent review by MHSUS Contract Manager, including Contractor’s signed attestation of adherence to all laws and regulations.
7. At annual Site Visit, Contract Manager shall review contractor policy and procedures regarding youth treatment and review a sample of client files to ensure services provided align with the Youth Treatment Guidelines.