

Marin County Systems Integration

Steering Committee Meeting Notes

January 17, 2012 • 2:00 - 3:30PM

3240 Kerner Blvd. Health & Wellness Campus, Room 110, San Rafael

Attendees: Catherine Condon, Jon Gurish, Laura Kantorowski, Mary Kay Sweeney, Roberta English, Michelle Johnson, Steve Ramsland, Larry Lanes, Diane Linn, Bruce Gurganus, Hutton Taylor, Rob Reinhard, Bobbe Rockoff, Julie Van Winkle, Amy Rogers, Ann Pring, Barbara Alexander, Debbie Tate, Teresa Tillman, Vinita Anthony, Julie Baker

1. **Introductions** - The group introduced themselves and their organizational affiliation.
2. **Spreadsheet Tracking & Announcements**
 - The Tracking Spreadsheet was passed around the table so that attendees could update their program/agency information.
 - Announced that there are Technical Assistance slots with Ken & Chris available for their February visit.
 - Distributed the first draft of the Change Agent Directory – members were told that if their program/agency info was not in the draft that means that the change agent(s) have not yet provided me with the necessary information. Please send Kathy Kipp your agency/program information if you have not done so.
 - Announced that a Change Agent Meeting takes place Tuesday January 24, 2012 at the Health & Wellness Campus, room 105, from 2:30-4:00PM.
3. **Partnering** – How have we partnered across domains? How have we assisted in our partner's success?
 - Catherine noted that AOD and MH are working together to try something different with Spanish speaking services for women. The services will be outsourced and an RFP/RFI will be released in February.
 - Bruce mentioned that PES and Helen Vine staff are working on updating their MOU to include how best to transfer clients between the two programs.
 - Prisoner Realignment (AB109) is coming along. Planned services include MH and AOD.
 - Laura talked about BACR and AOD working together in the jail to provide services to inmates in special housing.
 - BACR is moving onto the Health & Wellness Campus on Kerner this week. A formal announcement will come out later this week.
 - BACR staff has been working with MH to explain the type of services they offer. They were invited to a PES staff meeting to discuss crisis services.
 - HHS Transition Planning Team: This group is currently comprised of the HHS Executive Team and the Senior Managers from the Divisions of Community Mental Health & Drug, Alcohol and Tobacco Programs. This group meets monthly (has met twice so far) and is charged with coming up with the plan for how the HHS Integration Planning Process should look, including the proposed steps, strategies for soliciting stakeholder input, methods for communicating with staff, partners and the public, etc. It is expected that this group will have outlined the planning process by June 2012.
 - HHS Ad Hoc Integration Workgroup: This is a group of approximately 10 HHS Mental Health & AOD staff who came together because they were interested in providing collective input about how the system can be successfully designed to serve clients with complex and co-occurring conditions. The idea of this ad hoc workgroup came from the conversation at

the Unconvention and has grown to represent various levels of the organization. The work group's goal is by mid-February to develop and present to the HHS Executive Committee a list of the top 10 recommendations for how to design an integrated service delivery system.

4. Issues from Last Meeting

- The Systems Integration Steering Committee would like to have a (one or more) representatives on the HHS Transition Planning Team. We would also like to have a standing item on the Steering Committee agenda for someone to report on the HHS Transition Planning Teams most recent meeting. At this time there are county staff only on the team and this group feels like it would be good to include "other interests" on the planning team, including client/family/Partner Agencies representatives from THIS group. Bruce informed us that the HHS Transition Planning Team is trying to schedule 2 community stakeholder meetings in February and an All Staff Town Hall Meeting in early February in order to solicit additional input.
- There was much discussion on this subject between committee members. Comments included:
 - We can't assume that just since we have overlap with membership that this groups interests are represented.
 - Would like standing agenda item added to our agenda, which is a report from a representative of the HHS Transition Planning Team.
 - We may need to ask the HHS Transition Planning Team how we can be represented.
 - Hutton doesn't want us to forget what our role is in the process...we need to keep our focus.
 - Laura mentioned that she doesn't see how that process is any different from this (our) process...Aren't we doing the same thing?
 - Steve said that it would be helpful to know what the HHS Transition Planning Team is doing and how does it interact with what this group is doing.
 - Debbie remarked how other counties that have done this work say the most important part of planning the planning process is to have a CLEAR VISION. What is the vision here?
 - We used to have the Charter Document as a regular agenda item for this meeting. Do we want to continue to do that?
 - Debbie also stated that this Committee, as programs work on their QI plans, gets to hear about what is working and what is not working and this information is invaluable to integration planning. So, it feels like there should be a partnership with an exchange of information.
 - Larry stated that if this process is to work, there needs to be communication between the 2 groups (Steering Committee & HHS Transition Planning) since we are both working on the same process in different ways. Is duplication going on here?
 - How can this group work with the HHS Transition Planning team and exchange information?
 - ZiaPartners website has a portal for counties to set-up information sharing.
 - Maybe the Transition Planning team will post information about what is happening that allows anyone to contribute via the internet?
- Update on the Supervisor portion of the Change Agent Training in November. Discussion included:
 - My supervisor was more excited and motivated now that they understand the process.
 - Kathy suggested that we request a technical assistance slot each quarter when Ken & Chris visit specifically for supervisors of change agents.

- Suggestion was made to send out the Guidelines for Partnership between Program Leaders and Change Agents.

5. Celebrating Successes

- Jon reported that the Mental Health Board is working to integrate with the AOD advisory board. Additionally, they've had two meetings with San Francisco and San Mateo Counties on educating themselves on the Systems Integration Process.
- Amy reported that Buckelew Employment Services is getting many referrals from AOD and other providers.
- Debbie shared a story about a client of hers that needed inpatient psychiatric care and that she worked very closely with PES staff who made the process easy and they were able to get her to a place she needed to be. She is doing really well now.
- A consumer was released from jail without adequate psychiatric medication and PES stepped up and took the lead and got the individual the necessary medication.

6. Adjourn – The new year is a good time to look forward and determine what other issues we should address – Please email Kathy with your thoughts at kkippp@marincounty.org

NEXT MEETING: **February 14, 2012 from 9:00-10:30AM** at 20 N. San Pedro Road, upstairs in conference rooms A&B. **(PLEASE NOTE this meeting is off-cycle).**

Ken & Chris will be here for our February meeting.

Please let Kathy know if you would like to schedule Technical Assistance (TA) time with Ken/Chris while they are here – February 14 & 15, 2012