

Marin County Systems Integration Steering Committee

Meeting Notes

September 26, 2012 • 10:00 - 11:30AM
20 N San Pedro Road, San Rafael - Conference Rooms A&B

Attendees: Lisa Sepahi, Julie Van Winkle, Kathy Chestnut, Larry Cuniffe, Barbara Alexander, Martha Nelken, Marsha Grant, Amy Rogers, Sandy Kameron, Ann Pring, Hutton Taylor, Margaret Kisliuk, Mary Kay Sweeney, Brian Slattery, Marc Hering, Rob Reinhard, Larry Meredith, Maritza Saucedo, Catherine Condon, Elizabeth Berg.

1. Introductions – Marc welcomed everyone and each person introduced themselves and their organizational affiliation.
2. Spreadsheet Tracking & Announcements
 - The Tracking Spreadsheet was passed around the table so that attendees could update their program/agency information.
 - The Committee decided to **cancel the October Steering Committee Meeting** due to the close proximity of the November Meeting (Nov 7th) when Ken and Chris will join us.
 - Hutton announced that this will be his last meeting, as he plans to retire at the end of October 2012. We wish Hutton the best in this new phase of his life!
 - The plan is to recruit a new co-chair soon.
3. Celebrating Success/ Partnering
 - Kathy talked about the Adult Case Management and Center Point collaboration and reported that it is working well. A particular client has been housed and sober for 10 days. They are getting referrals and good reports. Three other individuals have been housed recently. Health Services have been added – there will be a Nurse Practitioner involved in the program for meds and other health needs.
 - Barbara reported that CAM and NAMI are co-leading a Spanish Family Support Group.
 - Mary Kay reported that Homeward Bound is now providing the food items for Blue Skies.
 - From the Change Agent Meeting there were good marks for Helen Vine and PES staff for being welcoming and helpful.
 - Hutton announced that the MMHP (Marin Mental Health Plan) and the Recovery Connection Center are getting the word out that they are now accepting referrals.
 - Rob reported that Saturday went well and that over \$19,000 has been raised for the Marin Recovery Project. There was a good turn out from mental health and AOD consumers including many local residents.
4. Issues from Last Meeting
 - **Discussion of sub-group phone meeting and *Proposed Scope for the Steering Committee*:** Catherine provided a handout created from the meeting, the yellow sheet is the summary/highlights and the white sheet is the Draft of the Proposed Objectives and Charter Update. Handout attached to this email.
Comments Included:
Are we on the right track? Things **are** happening...but...
Need to get more specific about the committee's roles and objectives.
Need new benchmarks – we've met some of the original ones, but how do we know when we get "there?"
This seems like a multi-year process.

Different agencies are working at different rates...some are farther along than others. Hutton proposed that the sub-group meet again before the next meeting to revise the draft Charter document. Sub-group members include: Sandy Kameron, Mark Hering, Catherine Condon, Margaret Kisliuk. Another phone meeting will be scheduled via email by Catherine.

- **Change Agent Meeting Report:** Change Agents provided a handout that summarizes the discussion at their last meeting in addition to identifying specific gaps in support of Change Agents' efforts on an agency level. Handout is attached to this email.

Comments Included:

Quality Improvement (QI) Plans need to be in the minds of all levels in each organization.

Staff at each agency needs to be AWARE of the QI Plan.

QI processes within each organization will be different.

5. Adjourn

NEXT MEETING: **Please note Ken and Chris will join us for our November Steering Committee Meeting**

WEDNESDAY November 7, 2012

10:00-11:30AM

20 N. San Pedro Road, upstairs in conference rooms A&B.