Recovery Residence Authorization Request (RRAR) Process

County of Marin BHRS pre-authorizes all residents not eligible for Probation funded Recovery Residence (RR) beds being referred to Marin County contracted Recovery Residence; including transfers between RRs.

If the resident is receiving treatment or recovery services from a different agency than the requesting Recovery Residence, it is the responsibility of the treatment or recovery services agency to provide all treatment services, including but not limited to Case Management.

All residents in RR must be either in OS/IOS or Recovery Services. Any resident who no longer meets medical necessity for Outpatient (OS) or Intensive Outpatient (IOS) services should be referred to Recovery Services. Outpatient providers and RR providers must keep each other informed about the resident’s status, either by phone, encrypted email or any other secure form of communication. It is the RR’s responsibility the resident is enrolled and receiving OS/IOS treatment or Recovery Services during their entire length of residency, as well as attesting monthly to ensure compliance.

Required documentation for RR placement authorization:

1. Required documents to be completed
   a. Recovery Residence Authorization Request (RRAR)
   b. Release of Information with treatment/recovery service provider
   c. Population verification
      i. Marin Medi-Cal beneficiary
      ii. Marin County Resident Low Income Uninsured

2. Send encrypted e-mail to County of Marin, BHRS:
   CMLiner@marincounty.org and CNisbet@marincounty.org

3. County will respond with either an approval or denial
   a. Approval:
      i. County to notify Recovery Residence
      ii. County to notify resident’s step schedule
   b. Denied:
      i. County to notify Recovery Residence