

APPENDIX TWO

Service Category IIIB Supportive Services

This RFP seeks proposals in the classification as defined by CDA: **Supportive Services**. The service classifications are described as are the singular services or service combinations sought.

This RFP seeks proposals that will provide services to older adults throughout Marin County, including the rural areas of West Marin. Collaborative proposals that bring together a lead agency and other organizations to serve all geographic areas of the county and maximize service delivery are highly encouraged.

Supportive Services is defined in Title III, Part A Section 301(A-D) of the federal OAA as fostering the development and implementation of comprehensive and coordinated systems to serve older individuals by entering into new cooperative arrangements for the planning and provision of supportive services and multipurpose senior centers, to:

- Secure and maintain maximum independence and dignity in a home environment for older individuals capable of self-care with appropriate supportive services;
- Remove individual and social barriers to economic and personal independence for older individuals;
- Provide a continuum of care for vulnerable older individuals;
- Secure the opportunity for older individuals to receive managed in-home and community-based long-term care services.

Page 2.2	Assisted Transportation (Rural and Central)
Page 2.3	Case Management (Rural)
Page 2.4	Employment
Page 2.5	Housing
Page 2.6	Legal Assistance
Page 2.7	Registry
Page 2.8	Senior Center Activities (Rural)
Page 2.9	Senior Center Activities (Central)
Page 2.10	Visiting (Central Marin, Rural Marin or Both)

Assisted Transportation (Rural and Central)

Service Category: Assisted Transportation

Program Overview: Services or activities that provide or arrange for the travel, including travel costs, of individuals from one location to another. This service includes escort or other appropriate assistance for a person who has difficulties (physical or cognitive) using regular vehicular transportation. This service does not include any other activity.

Services are to be provided in the geographically central and rural areas of Marin County including West Marin and the San Geronimo Valley areas.

Data Collection and Reporting

The AAA contract requires reporting the number of unduplicated participants and the number of service units provided each month.

Units of Service: 1 one-way trip

Minimum number of units to be proposed: Bidder to propose

Registered Service. Unduplicated client counts by characteristic and service units. No ADLs/IADLs required for reporting.

Funding:

\$24,375 for the nine-months October 1, 2024 – June 30, 2025

\$32,500 annually each year from July 1, 2025-June 30, 2030

IIIB Case Management (Rural)

Service Category: Case Management

Program Overview: Assistance either in the form of access coordination in circumstances where the older person is experiencing diminished functioning capacities, personal conditions or other characteristics which require the provision of services by formal service providers or family caregivers. Activities of case management include such practices as assessing needs, developing care plans, authorizing, and coordinating services among providers, and providing follow-up and reassessment, as required.

Services are to be provided in the geographically rural areas of Marin County including West Marin and the San Geronimo Valley areas.

Data Collection and Reporting

The AAA contract requires reporting the number of unduplicated participants and the number of service units provided each month.

Units of Service: 1 Hour

Minimum number of units to be proposed: Bidder to propose

Registered Service. Unduplicated client counts by characteristic and service units. No ADLs/IADLs required for reporting.

Funding: \$33,000 for the nine-month period of October 1, 2024 – June 30, 2025

\$44,000 annually each year from July 1, 2025-June 30, 2030

IIIB Employment

Service Category: Employment

Program Overview: Activities designed to maintain or obtain part-time/full-time employment for older persons or to assist them in selecting and entering into a second career. This can be accomplished through activities including but not limited to career counseling, recruitment, assessment, training, job club, and job development.

Data Collection and Reporting

The AAA contract requires reporting the number of unduplicated participants and the number of service units provided each month.

Units of Service: 1 Activity

Minimum number of units to be proposed: Bidder to propose

Non-registered service: Reporting required of estimated unduplicated client counts and service units. No client specific information or client registration is reported as either may serve as a barrier to receiving a service.

Funding: \$22,500 for the nine-month period of October 1, 2024 – June 30, 2025

\$30,000 annually each year from July 1, 2025-June 30, 2030

IIIB Housing

Service Category: Housing

Program Overview: Assistance in locating adequate housing through referral or placement.

Data Collection and Reporting

The AAA contract requires reporting the number of unduplicated participants and the number of service units provided each month.

Units of Service: 1 hour

Minimum number of units to be proposed: Bidder to propose

Non-registered service: Reporting required of estimated unduplicated client counts and service units. No client specific information or client registration is reported as either may serve as a barrier to receiving a service.

Funding: \$22,500 for the nine-month period of October 1, 2024 – June 30, 2025

\$30,000 annually each year from July 1, 2025-June 30, 2030

IIIB Legal Assistance

Service Category: Legal Assistance

Program Overview: Legal advice, counseling and/or representation by an attorney or other person acting under the supervision of an attorney.

Data Collection and Reporting

The AAA contract requires reporting the number of unduplicated participants and the number of service units provided each month.

Units of Service: 1 Hour

Minimum number of units to be proposed: Assistance in locating adequate housing through referral or placement.

Restricted. Unduplicated client counts, demographics, and service units by case type. No ADLs/IADLs required for reporting.

Funding: \$21,000 for the nine-month period of October 1, 2024 – June 30, 2025

\$28,000 annually each year from July 1, 2025-June 30, 2030

IIIB Registry

Service Category: Registry

Program Overview: Recruit in-home caregivers/workers, maintain a current list of qualified caregivers/workers, refer caregivers/workers to clients or clients to caregivers/workers, and follow-up to assure that service was received.

Data Collection and Reporting

The AAA contract requires reporting the number of unduplicated participants and the number of service units provided each month.

Units of Service: 1 Hour

Minimum number of units to be proposed: Assistance in locating adequate housing through referral or placement.

Non-registered service: Reporting required of estimated unduplicated client counts and service units. No client specific information or client registration is reported as either may serve as a barrier to receiving a service.

Funding: \$16,500 for the nine-month period of October 1, 2024 – June 30, 2025

\$22,000 annually each year from July 1, 2025-June 30, 2030

IIIB Senior Center Activities (Central)

Service Category: Senior Center Activities

Program Overview: Services designed to enable older individuals to attain and/or maintain physical and mental well-being such as recreation, music, creative arts, physical activity, education, leadership development and other supportive services not covered under other service categories. Development and provision of new volunteer opportunities and services, and creation of additional services and programs to remedy gaps and deficiencies in existing services. Entertainment costs such as tickets to shows or sporting events, meals, lodging, rentals, transportation and gratuities, are not allowable.

Data Collection and Reporting

The AAA contract requires reporting the number of unduplicated participants and the number of service units provided each month.

Units of Service: 1 Hour

Minimum number of units to be proposed: Assistance in locating adequate housing through referral or placement.

Non-registered service: Reporting required of estimated unduplicated client counts and service units. No client specific information or client registration is reported as either may serve as a barrier to receiving a service.

Funding: \$33,750 for the nine-month period of October 1, 2024 – June 30, 2025

\$45,000 annually each year from July 1, 2025-June 30, 2030

IIIB Senior Center Activities (Rural)

Service Category: Senior Center Activities

Program Overview: Services designed to enable older individuals to attain and/or maintain physical and mental well-being such as recreation, music, creative arts, physical activity, education, leadership development and other supportive services not covered under other service categories. Development and provision of new volunteer opportunities and services, and creation of additional services and programs to remedy gaps and deficiencies in existing services. Entertainment costs such as tickets to shows or sporting events, meals, lodging, rentals, transportation and gratuities, are not allowable.

Services are to be provided in the geographically rural areas of Marin County including West Marin and the San Geronimo Valley areas.

Data Collection and Reporting

The AAA contract requires reporting the number of unduplicated participants and the number of service units provided each month.

Units of Service: 1 Hour

Minimum number of units to be proposed: Assistance in locating adequate housing through referral or placement.

Non-registered service: Reporting required of estimated unduplicated client counts and service units. No client specific information or client registration is reported as either may serve as a barrier to receiving a service.

Funding: \$12,000 for the nine-month period of October 1, 2024 – June 30, 2025

\$16,000 annually each year from July 1, 2025-June 30, 2030

IIIB Visiting (Rural, Central or both)

Service Category: Visiting

Program Overview: Visit a client in their home to provide contact and safety checks to reassure and support older individuals.

Services are to be provided in the geographically central areas and/or geographically rural areas of Marin County including West Marin and the San Geronimo Valley areas.

Data Collection and Reporting

The AAA contract requires reporting the number of unduplicated participants and the number of service units provided each month.

Units of Service: 1 Hour

Minimum number of units to be proposed: Assistance in locating adequate housing through referral or placement.

Non-registered service: Reporting required of estimated unduplicated client counts and service units. No client specific information or client registration is reported as either may serve as a barrier to receiving a service.

Funding: \$9,750 for the nine-month period of October 1, 2024 – June 30, 2025

\$12,500 annually each year from July 1, 2025-June 30, 2030