

Attachment: C

## Health and Human Services RFP Scoring Tool

Employee Name, Agency, Role

HHS RFP Scoring Tool: RFP 2024-13

Threshold Criteria

	Yes	No
Applicant has submitted a <u>complete</u> proposal	<input type="checkbox"/>	<input type="checkbox"/>
Proposal was received by the deadline of 4:00 PM Pacific on July 24, 2024	<input type="checkbox"/>	<input type="checkbox"/>

If project does not meet threshold criteria, further review is not necessary.

Category	Total pts	Score	Notes
Cover Page – Does the cover page include all requested items?	1 pt		
Introduction and Executive Summary	5 pts		
Project Approach – Did the applicant demonstrate responsiveness to the items listed in the project approach? Does the submitted application demonstrate services tailored to the specific needs of the RFP? Does the submitted application demonstrate ability to work with the target population? Does the applicant demonstrate having the appropriate staff for the services requested?	50 pts		
Applicant Capability – To what extent does the application address all RFP questions of capability?	10 pts		
Budget – Are the applicant’s budget narrative assertions realistic, competitive and complete?	30 pts		
Submission Timeliness and Format	4 pts		